

WESTFIELD TOWNSHIP BOARD OF TRUSTEES
DECEMBER 3, 2009
Regular Meeting
7:00 P.M.

Chairperson Jim Likley called to order the regular meeting of the Westfield Township Board of Trustees at 7: 00p.m. Trustee Sims, Kratzer and Likley were present as well as Admin. Assistant Kim Ferencz. Other individuals in attendance were: Fiscal Officer Evans, Road Superintendant Lee Evans, Gary Harris, Linda Pavlick, Ron & Marlene Oiler, The Kerr's, The Drakes, Frank & Rosemary Galish, Dennis Delagrange, John Miller, Ken Beckman, Sally Gardner, Kathleen LeMar and Heather Sturdevant.

Public Comment

Mrs. Oiler stated she was member of the Census Committee for Medina County for the up and coming 2010 Census. She had posters regarding the census that she asked the Township to post to get this information out to the residents. Census Day is April 1, 2010. The census will not be mailed out until late February or March 2010. Mrs. Oiler stated it was very important for residents to fill out their census because there is \$400 billion in federal funds that come down to the State and local agencies to use.

Auditor's Report-Ms. Pavlick from the Auditor's Office reported there were 5 winners of the Top Dog Contest that were chosen. They won prizes from local businesses as well as received the first five dog licenses for 2010.

There would also be a premiere of a film entitled "Art of thee Possible" at the Medina Performing Arts Center on December 9 2009 @ 1:00 p.m. This film recounts the life of Mike Logan Boyd who died last March and four other children with childhood cancer. It is free to the public but reservations are suggested.

Fiscal Officers Report

Fiscal Officer Evans stated the bills to be paid are in the amount of \$77,324.17. Of that total, \$74,014.50 was the Township's share of the cost of the new fire truck chassis.

Trustee Sims asked about the bill for Medina County Township Association. She stated the dues were usually \$140.00 and asked what the \$215.000 was for? Fiscal Officer Evans stated it was \$34.00 for the State and \$15.00 for the County for each of the three Trustees and the Fiscal Officer to be a member.

Trustee Sims made a motion to pay the bills as presented. It was seconded by Trustee Kratzer.

ROLL CALL-Sims-yes, Kratzer-yes, Likley-yes. Motion carried.

Fiscal Officer Evans stated she invested \$535,159.41 in a money market fund. All funds have been removed from Star Ohio except for \$522.33 so she could apply that to the interest and then she would transfer it into the checking account. The checking account was currently earning .5% In November Star Ohio was .12%. She added she felt it was a fiscally responsible decision to move the Township's money from Star Ohio to Westfield Bank.

Fiscal Officer Evans stated for information purposes, the Township spent \$155,000 more from General Fund than it took in. As a result, The Township has no money for additional equipment for the Fire Dept. A fire levy will be of the utmost importance to maintain the level of fire service being provided and be able to provide for additional equipment for the fire dept. until there is a change in the fire contract and/or how the fire dept. is operated. The new board of Trustees will have this hurdle to overcome and will have to do some serious negotiations.

Regarding zoning, \$34,500 had to be advanced from the General Fund to zoning. Fiscal Officer Evans stated she was expecting a \$6000 carryover this year so potentially only \$20,000 would have to be advanced for next year.

Chair Likley asked if the Comprehensive Land Use Plan cost was included in the zoning fund costs? Fiscal Officer Evans responded no, the Comp Plan was encumbered in General Fund last year because the contract with the land use planner was signed in October/November.

Trustee Sims stated it was important to realize Local Funding has dropped 20% this year as well. Fiscal Officer Evans stated she expected by 2011 if the Township continued at the same rate it has regarding spending there would be no excess.

Fiscal Officer Evans stated at the last meeting the Trustees approved to go with a \$500.00 deductible with Frank Gates. The savings was estimated to be \$34.00. Fiscal Officer Evans stated then she received a fax on the Deductible Program Study and Frank Gates now is not recommending the program. In simplest terms if you have a claim that costs more than is estimated, that minimal savings would be lost. Fiscal Officer Evans stated the Trustees might then want to rescind the motion made at the last meeting because the savings was so small. If the Township has 2 or 3 claims we would be spending \$2000+ for each claim as it was a \$500.00 deductible for each claim.

Trustee Sims stated the discussion at the last meeting was that the Township has not had any claim except when Road Supervisor Evans burned his finger a few years ago. She added per the risk assessment she felt it was a savings. Fiscal Officer Evans stated the

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unknown was the issue. The savings would only be \$34.00 if the Township only had one claim. Chair Likley stated he was of the understanding that the savings was \$34.00 a month. Fiscal Officer Evans stated no; it was a savings of \$34.00 a year. Trustee Sims stated that made a big difference as it was explained at the last meeting the savings was \$34.00 a month. She then asked Fiscal Officer Evans to provide all the paperwork in the risk analysis on this topic. Chair Likley stated he would be willing to rescind the motion if the savings would only be for \$34.00 a year. Since there was no date as to when this decision had to be made, further discussion would be tabled until the next board meeting so that the Trustees could review all of the correspondence from Frank Gates.

Fiscal Officer Evans requested the following supplemental appropriations:

Add \$450.00 to Bldg. Repairs for the furnace

Add \$40.00 to Supplement Dues to the Medina County Township Assoc. for Trustees

Add \$678.00 to pay for January 2010 Medical Insurance for Trustees and

Add \$443.00 to pay for January 2010 Medical Insurance for Lee Evans

Add \$700.00 for a drum of oil

Trustee Kratzer made a motion to approve the supplemental appropriations as submitted. It was seconded by Chair Likley.

ROLL CALL-Kratzer-yes, Likley-yes, Sims-yes, Motion carried.

Correspondence

- Letter from Medina County Solid Waste District 2010 Activities
- Invoice from the Medina County Engineers in the amount of \$5,491.84 for the water main break.
- Letter from the Dept. of Planning Services for an informal meeting on the Chippewa Lake Resort area
- Grassroots Clippings
- Proposed Temporary Appropriations for 2010. Fiscal Officer Evans stated that this would need to be reviewed and the new board of Trustees could act on it at their meeting January 4, 2010.

Administrative Report

Website Status

Admin. Ass't Ferencz stated she sent an e-mail to the webmaster Mr. Krolikowski regarding the domain name registration fee and the ownership of the domain name. Mr. Krolikowski responded that the \$1.90 was included in order to illustrate total cost over the lifetime (10 yrs.) It would not be added to his quote. The information of the \$115.00 monthly fee was just a reference in determining what costs are involved in the maintenance. The Township Trustees own the domain name and Mr. Krolikowski is the administrative and technical contact on the account.

Admin. Ass't Ferencz continued she also had an extensive conversation with Mr. Krolikowski about adding a calendar to the website from Google Calendar. This calendar could be updated by her with meeting dates and agendas for the Township. An account with Google would need to be set up (there is no charge) and then if chosen as the way the Township would like the meetings and/or agendas posted, the calendar could then be incorporated into the Township's website free of charge by Mr. Krolikowski. Admin. Ass't Ferencz handed out a copy of such a calendar that Mr. Krolikowski incorporated for the Independence School District's website, which was updated internally by the School.

Administrative Ass't Ferencz added that she has been trying to contact Nancy Shanley from Lafayette Twp. who was responsible for their website but has not heard back from her as of today. Admin. Ferencz stated she also received an e-mail from Colene Conley Trustee from York Township as she has been in contact with her about the website as well. Colene forwarded contact information on an individual she knew when she worked for the community of Norton who is the Administrator's Secretary who put their website together.

Trustee Sims stated she personally has worked with Google Calendar and felt it was worthwhile to pursue. She added that many Townships' have a resident who volunteers or offers for a nominal fee to do the website updates. She stated Hinckley uses High School student who do it as project they do throughout their 4 yrs. Secretary Ferencz stated she would follow up with the Ms. Shanley and the individual Colene Conley recommended.

Approval of Minutes

November 19, 2009 meeting minutes

Trustee Kratzer made a motion to approve the November 19, 2009 meeting minutes as amended. It was seconded by Chair Likley.

ROLL CALL-Kratzer-yes, Likley-yes, Sims-yes. Motion carried.

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ROADS

Mr. Evans stated he has been getting the garage and equipment ready for winter. The pete was ready to go and he needed to put a new fuel tank in the small truck. Once he put the new fuel tank in he would put the spreader on the truck.

Year End Inventory

Mr. Evans stated any new tools/equipment would be added to the inventory list accordingly. He added he would go over the list with the Fiscal Officer.

Road Sign Inventory

Mr. Evans stated regarding the road sign inventory, he had 4 roads left and would get to the rest as time permits.

Chair Likley asked how the new mower operated this year? Mr. Evans stated it ran fine with no issues.

Zoning Report

Mr. Evans stated there would be a BZA hearing for Mr. Jackson on December 14, 2009 @ 7:30 p.m. Trustee Sims asked what was the variance request for Mr. Jackson? Mr. Evans stated the request was for 15 ft. to construct a pole building to be 10 ft. from the property line. Mr. Evans continued that one zoning permit was written for a shed to be built at 5384 Kennard Rd. There was no charge because the shed was under 200-sq. ft. Mr. Evans added that Mr. Sills from Chippewa Partners has not come back with a text amendment to add retirement communities to the (SR) Suburban Residential District.

FIRE REPORT

Interim Chief Carson was not present this evening. Chair Likley stated Heather Sturdevant was the resident representative present at Fire Committee meeting as he was not able to be in attendance.

Fire Committee

Ms. Sturdevant addressed the Board. She stated the response from the County Engineer regarding the water line break was not discussed at Fire Committee. Mr. Robbs felt that this needed to be tabled until Chair Likley was present because Chair Likley sent the letter to Mr. Troike. She added it was her understanding that Capt. Mark Williams would be contacting Buck Adams (Emergency Management) because he thought what the

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County Engineer's wrote was not correct regarding Buck Adams comments. Hopefully this can then be discussed at the next Fire Committee meeting.

Ms. Sturdevant continued that Capt. Williams contacted somebody regarding possible modification to the fire station as it appeared the new fire truck would not fit in the building. Fire Committee talked about possibly doing the modifications themselves, but after having it looked at, they felt it would be a safety issue so they wanted to hire somebody outside to do the work. They did contact someone that they have worked with in the past, but that individual stated he could not give an estimate until he knew exactly what the work would entail. In order to get on the schedule to get this work done before the new truck arrives, Fire Committee recommended the Trustees discuss it and come up with a "not to exceed figure" to move forward accordingly. Capt. Williams suggested the figure of \$10,000 total; \$5000 per entity but did not think it would end up costing that much.

Chair Likley stated the initial review of the inside of the front bays; the brick façade was on a cinderblock wall. It was thought that brick façade was a veneer for aesthetic purposes but that was not the case. An architect came out and said the brick was structural and not just for aesthetic purposes. Therefore Chair Likley stated he was in favor of pursuing the cost split between the Township and the Village to modify the building in order to accommodate the new fire truck. The spacing was actually the thickness (width) of a brick in what has to be modified to fit the new truck in the station. Chair Likley concluded that we did not order a special truck so this adjustment has to be made.

Trustee Kratzer stated he was at the Fire Committee meeting, and Mr. Williams did not think the cost would be more than \$8,000 but wanted to have a cushion because a cost estimate was not given by the individual who would be doing the work. Trustee Kratzer felt this work should be done by a professional due to the structural issues involved.

Trustee Sims commented that this issue was known way back when the new fire truck was ordered. She continued the Trustees were assured then the bay would accommodate the truck. Now we are down to the wire to get this done. Chair Likley stated an architect came in at no cost to review the wall. The discussion was to do this in house but now that there were structural issues it was not sufficient to do that but to have a professional do the work instead.

Chair Likley made a motion to allocate \$5000 from the Township for the structural work to be completed on the fire station to accommodate the new fire truck. It was seconded by Trustee Kratzer.

ROLL CALL-Likley-yes, Kratzer-yes, Sims-yes. Motion carried.

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Ms. Sturdevant stated the fire truck chassis was completed and we were looking at shipment of the new fire truck the last week of January first week of February. The next meeting of Fire Committee was not scheduled because the Committee did not know Chair Likley's work schedule. She continued that IC Carson had two new applications for membership on the Fire Dept. IC Carson is out of locker space and room but he thought he was done with new membership because he had no place to put them. Ms. Sturdevant added that Fire Committee was waiting to hear from IC Carson if he was still going to accept new members or if these individuals that applied were just waiting to complete their background checks.

Trustee Sims asked if training (certification) had been completed for the new members? Ms. Sturdevant stated it was her understanding that the training has been completed. The Dept. was running three daytime staff members so the new members could train. As far as any other training, IC Carson was not at the last Fire Committee meeting so that needed to be verified by him. Chair Likley stated it was discussed at the Fire Committee meeting previously that the probationary period for the new members was completed. Trustee Sims stated she was referencing EMT training. Ms. Sturdevant stated she could not answer that at this time.

Ms. Sturdevant continued that for the first time the daytime staffing calls outnumbered the calls received in the evening since daytime staffing was implemented. Chair Likley stated there were 5 mutual aid calls to Seville, 3 to Lodi and 1 to Chatham.

Response from County Engineer

Chair Likley stated he spoke with IC Carson about the letter received from the County Sanitary Engineer's Office. This letter was in reference to a water line break that occurred in October 2, 2009. Fiscal Officer Evans referenced earlier that a bill has been received from the County Engineer's office in the amount of \$5,491.84, for repairs to the water line break which was sent to the Fire Dept. regarding hydrant opening/closing. The County Engineer felt the opening/closing of the hydrants was the main reason for the water line break. Chair Likley stated he requested the County Engineer forward any correspondence to the Fire Dept., Village or the Township regarding the practice of flushing the hydrants. He added it was the Fire Dept.'s understanding that it was their responsibility to flush the hydrants in the unincorporated area of the Township. The response from the County was that they maintain those hydrants so there was no reason for the Fire Dept. to flush those hydrants.

Chair Likley stated that at Fire Committee meeting, Mr. Oiler said that he has a hydrant just outside his property, and for the years he has lived there has never seen anybody flush that hydrant. The concern for the Fire Dept. and our residents is that when the Fire Dept. pulls up to a hydrant that it is operational and fit to be used. It has been the action of the

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Fire Dept. to maintain the hydrants. The County Engineer has stated that they maintain and will maintain those hydrants.

Trustee Sims stated the water line that broke was not in the unincorporated area of the Township and there was a later separate water line break that was not even in the vicinity where the hydrants were being flushed. She added at a previous meeting Trustee Kratzer went into an in-depth discussion that one could not slam a hydrant closed manually by using a hydrant wrench and cause a water main break.

Trustee Kratzer stated there was a statement in the letter from the Engineer with a quote from the EMA Director Buck Adams that Westfield Fire Dept. does not provide basic fire fighter training to our firefighters. Trustee Kratzer commented that Buck Adams would never say that. Trustee Kratzer stated there were 3 charts with the letter and the last chart was the pressure readings. It showed the pressure reading of 100 lbs. on the line at 3:20 p.m. It showed a spike in the pressure but the drop was only 45 lbs. at that same time. Trustee Kratzer stated it took 19-20 turns of a hydrant wrench that was approximately 2.5 ft. long to open and close a hydrant. You can't spin the wrench it physically has to be turned. He stated he could not see if the Fire Dept. was flushing hydrants in that manner, that they could have spiked the line.

Trustee Sims asked what was going to be done regarding this letter and bill? Trustee Kratzer stated in past experience, the Township has sovereign immunity. Trustee Sims asked, aren't we both covered from each other i.e. each entity could not hold the other one responsible? In addition if the County wants to hold the Township accountable then that was what insurance was for? She suggested this be turned over to Mr. Thorne at the Pros. Office. Trustee Sims stated per the new ruling, the Pros. Office could mediate between both agencies but could not legally represent either agency. Both entities would need to obtain outside counsel. Chair Likley stated he would contact Village Council to see what they wanted to do, but the last conversation he had with them the Village wanted confirmation as well as to any correspondence regarding training on fire hydrants from the County Engineer's office or any other pertinent agency.

Trustee Sims asked when the invoice was received? Fiscal Officer Evans stated she just received it today from the Fiscal Officer of the Village. The invoice was dated October 27, 2009. It was mailed to a P.O. Box of a Fire Dept. member. Nobody knows who or how it got there. The Fiscal Officer of the Village stated she would give the letter to the Mayor.

Chair Likley stated the documents from the County Engineer included charts and information from newsletters about construction of the water lines. He added he did not feel that information was relevant as all he asked for was communiqué from the Engineer's Office directly to the Fire Dept., the Village and/or the Township about

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hydrant flushing and maintenance. The County Engineer stated that if the Fire Dept. opens a hydrant they want a 24 hr. in advance notice. It is procedure if there is an active fire for the Fire Dept. to notify the County Engineer's automatically.

Trustee Sims stated this document should be distributed to Bill Thorne at the Pros. Office. The Township needs a legal opinion on sovereign immunity, insurance and legal representation. Also Mr. Troike from the County Engineer's Office should be contacted that the Trustees received his letter and that we are looking at the various issues and would get back to him accordingly. She added she would not let the misinformation in his letter go unanswered about the Fire Dept. and its training.

Chair Likley stated he would follow up with Village Council, the Mayor if needed and Bill Thorne.

Parks & Cemetery

Trustee Kratzer stated Fire Association put lights on the Gazebo in the Village.

OLD BUSINESS

Zoning Inspector Job Description/Ad/Application

At the last Trustees meeting, Trustee Sims got a copy of Montville Township's job description for the Zoning Inspector's position and provided some recommended changes for the Trustees to review.

Chair Likley stated he would like language added that the Zoning Inspector may be required to attend court hearings when needed/requested by the Pros. Office. He added he questioned the language "Ability to act as secretary to the Westfield Twp. Board of Zoning Appeals i.e. setting up meeting room, calling roll, operating recorder and taking notes." Trustee Sims stated she use to be the ass't zoning inspector in Montville Township, and did assist in these duties, but added Montville has a Zoning Inspector, an Ass't Zoning Inspector a Secretary and two Admin. Assistants so they have a much larger bureaucracy than Westfield Twp. Chair Likley stated he questioned that wording and did not feel those were necessary duties for the Zoning Inspector. Trustee Sims stated the Zoning Inspectors in Montville Twp. and Lafayette Twp. take an active role in the dissemination and presentation of zoning information.

Chair Likley stated he spoke with Bill Thorne about job descriptions and he said for the Township not to write ourselves into a box, but limit the responsibilities of the position. If those responsibilities change, then that individual who holds the position may respond if the duties have changed so should the compensation. Mr. Thorne felt the wording; "other duties as assigned by the Board of Trustees" would cover that. Chair Likley

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commented that he was comfortable with the zoning inspector job description as amended.

Trustee Sims made a motion to approve the zoning inspector's job description as written and amended this evening. It was seconded by Chair Likley.

Discussion

Trustee Kratzer stated he felt that moving on this may only be effective for a 30-day period as the job description may be amended by the new board of Trustees. Trustee Sims stated there needed to be a base to explain the job position in order to advertise and fill the position. She added this is the policy that the current board of Trustees has taken as long as she has been on the Board. Trustee Sims stated she personally has written job description for the Township and the process was implemented of a job description, advertisement, completion of an application, interview and then appointment by the Board. That practice 4 yrs. ago didn't exist. The Township just picked somebody and put them in the position and sometimes there wasn't even an application involved. Chair Likley stated that a job description was good practice for the Township to have regardless of who sits on the Board. If changes have to be made to a job description that could be done.

ROLL CALL-Sims-yes, Likley-yes, Kratzer-no. Motion carried.

Trustee Sims then read the ad she drafted for the zoning inspector position. She suggested the ad be run in the Gazette and Trading Post.

Mr. Oiler stated he and Mr. Harris met with Bill Thorne from the Pros. Office and the plan was for Mr. Harris to continue to be the zoning inspector for at least two months after the first of the year with no pay. Therefore he stated he did not feel there was any rush to advertise for the position until the new Board of Trustees has their organizational meeting. Trustee Sims interjected when were you (Mr. Oiler) going to share that information with the current Board of Trustees? Mr. Oiler responded, he just did. Trustee Sims stated the Board spent the last meeting discussing the position of zoning inspector. Mr. Oiler stated he was not able to attend that meeting and he and Mr. Harris met with Bill Thorne after the last Trustees meeting date.

Chair Likley stated this Board could wait to pursue any applications but felt it was the intent to have applications for the new board to consider for the zoning inspector position. He added he felt the Board of Trustees still maintained the responsibility to move forward with that. It was not intended for the current Board of Trustees to fill the position. Chair Likley stated the Board has advertised for zoning board members and has kept those

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applications on file to consider when there are vacancies, and there were even applications on file for the Fire Chief position as well.

Trustee Sims stated in the past if a position was open, it was offered to usually friends or family members and that is no longer the case at least since the time she has sat on the Board. There is a job description written, an ad is placed in the paper, resumes are requested, interviews are conducted and then the Trustees appoint an individual to the position. Mr. Oiler stated his point was that there was no rush to do this now as this was something that could be handled by the new board of Trustees. He added he did not feel the Township needed to incur the expense of that position at this time. Trustee Sims stated this current board of Trustees has had individuals express their interest in the position already and we have told them the process that would be followed to fill the position.

Trustee Sims made a motion to proceed with advertising for the position of Westfield Twp. Zoning Inspector. It died for lack of a second.

Trustee Sims commented that she hoped the new Board of Trustees would continue with the procedure of having a written job description for positions in the Township as well as advertise, require an application/resume and conduct interviews.

Health Insurance Premiums

Chair Likley stated at the last Trustee meeting he proposed to cap the insurance premium paid by the Township at 80% for Township employees and/or Trustees. He added he prepared a Resolution to that effect and e-mailed it to Mr. Thorne for his review but has not received a response back yet. This proposal was in tune with most industries where the employee pays a co-pay for their insurance.

Chair Likley read the Resolution. (See attached to approved meeting minutes). Fiscal Officer Evans stated the last paragraph of the Resolution stated, "Shall cap or limit the payment of health insurance premiums at 80% of premium rate for full time employees/Trustee Board members." She asked if that meant the Fiscal Officer would not be included? Chair Likley stated the Fiscal Officer should be included as well. It was suggested the wording to read, full time employees/Elected officials.

Chair Likley made a motion to proceed with Resolution 2009-18 to cap or limit health insurance premiums paid for or by Westfield Township Board of Trustees as amended. It was seconded by Trustee Sims.

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Discussion

Trustee Kratzer stated at the last meeting, Chair Likley stated that the amount that would be saved by the Township by capping the premiums paid at 80% would be a little over \$4,000. Trustee Kratzer asked where Chair Likley got the figures to come to the amount to be saved at \$4,000? Chair Likley stated the cost for two trustees and a full-time employee. Trustee Kratzer stated Chair Likley would know what the Township paid for him (Trustee Kratzer) per month and for Mr. Evans, but he would not know what the premium would be for a new Trustee. Trustee Kratzer asked if Chair Likley was assuming the premium paid for him and his wife (Trustee Kratzer and spouse) would be the same for one of the new Trustee's and their spouses? Chair Likley stated yes. Trustee Kratzer stated that might not be accurate. He continued that at the last organizational meeting of the Board of Trustees we gave our one full-time employee a 1% raise. Now you want to take 3 hrs. of pay away from him every month to pay for his insurance and it is unknown at this time if he would even get a pay raise for next year.

Trustee Sims stated there were many life changes that could not be predicted, marriage, divorce, a baby etc. What Chair Likley proposed was an industry standard for employees to pay a certain percentage of premiums as the health coverage was still a benefit to the employee and has been improved. Trustee Kratzer stated that this action seems like it would be effecting only two individuals i.e. one our full-time employee and a trustee elect and nothing like this was ever proposed all year until after the election. Chair Likley stated that as the Fiscal Officer has stated tonight and at previous meetings the Township's revenue is down and this would be a way to be able to curtail some of our expenses. Regardless if it is \$4000 or \$2000 that was a savings to the Township. He added that there was also the possibility of hiring a full-time Fire Chief that may end up being an employee of the Township and would then be eligible for health benefits as well. This was a way for the Township to curb some of the cost involved in providing health care coverage. It was not a personal attack against Mr. Oiler or Mr. Harris and probably should have been implemented previously. Many of our residents also share in the cost of their insurance premiums. This is an industry standard and not just Westfield Township. Soon we will be going to the residents asking them to pay higher taxes for a Fire levy. The Township should show its residents that we too are trying to curtail some our costs.

Trustee Sims stated back in 2007 there was discussion of adding what we have offered now which was just being able to pay for out of pocket costs if one had alternate insurance available. As she recalled Trustee Kratzer felt that was a bad idea as well. She added she never took the insurance benefit and that was a Township taxpayer's savings of over \$40,000. Chair Likley doesn't take the insurance benefit either but Trustee Kratzer makes almost twice his salary just in medical benefits. She added she doesn't know anybody who doesn't pay a portion of their health insurance.

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Trustee Kratzer stated Trustee Sims and Likley put into effect that they would get reimbursed for out of pocket health expenses up to 80% and if Trustee Sims got reelected that would have kicked in for her and if Trustee Likley gets re-elected in two years that would kick in for him as well. Trustee Sims stated per families health situation, she would have in no way have been able to have accepted the Township's coverage and she needed the coverage she currently has.

Chair Likley interjected that this was not a personal attack and called for the roll.

ROLL CALL-Likley-yes, Sims-yes, Kratzer-no. Motion carried.

NEW BUSINESS

Co. Planning Services Meeting-December 8, 2009

This meeting would be on the proposed land use study in the area of Chippewa and Lake Rds. This would review current zoning and land use as well as proposed transportation, infrastructure and environmental issues unique to the area and proposed development projects and recommendations for future land use. The area, as proposed, would encompass Chippewa Lake Village, Gloria Glens Village and portions of Lafayette Township and Westfield Township.

Trustee Kratzer stated Chippewa Partners is proposing to develop the old Chippewa Lake Park and in Westfield Township looking possibly at Westfield Terrace to develop a retirement community.

Chair Likley stated he would be in attendance at this meeting which would take place on December 8, 2009 at 2009 from 3:00-4:30 p.m. at the Oakes Restaurant. Trustees elect Harris and Oiler stated they too would be in attendance at this meeting.

Co. Commissioners Electric Aggregate Meeting-December 9, 2009

Chair Likley stated back in 2000, it was put on the ballot for a County wide electric aggregate to establish competitive bidding for electricity. This failed County wide in 2000. The County Commissioners are now asking and pursuing each Township, City and Village to vote individually on this issue for the County Commissioners to competitively bid for electricity for that specific community. There are 6 Townships in Medina County that have approved an aggregate. Those Township's who have Lorain/Medina Rural Electric chose not to support the County wide aggregate because the cost of Lorain/Medina Electric was substantially cheaper. Chair Likley stated he would be attending this meeting as he had questions he would like to have answered i.e. who would be the suppliers involved, are there transmission rates that are added in that were not added into with a local provider and how are they broken down as part of the bill. Chair

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Likley concluded that even if the Township does approve an electric aggregate, residents had the option of not participating.

Complete Count Committee Meeting-December 10, 2009

Chair Likley stated there is one meeting at 9:00 a.m. and one at 3:00 p.m. on December 10, 2009 on the 2010 Census.

Announcements

- December 8, 2009 Zoning Commission Regular Meeting @ 7:30 p.m.
- December 10, 2009 Comp Plan Final Meeting @ 7:00 p.m.

Trustee Sims asked that now the Final Draft is completed, the Board would need to follow up on the Comp Plan Grant compliance. Chair Likley stated he believed Mr. Majewski has addressed some of those issues. He added the Township would have to pursue that the grant requirements have been fulfilled to move forward with the payment. Chair Likley stated he did not know if it was relevant at this point because the Comp Plan still had steps to go through before it was formally adopted. Again Chair Likley stated he would follow up with Mr. Majewski accordingly.

Trustee Sims stated the zoning map as prepared by Planning Services several months ago needed to be reviewed by the Zoning Inspector and adopted by the Township as well

Trustees Reg. Meeting-December 17, 2009 ??

Chair Likley state the next regular Trustees meeting was the same night as the Medina Township Association Dinner. As a result, the Board decided to cancel the regular Trustees Meeting on December 17, 2009 and to hold a special meeting/general business/year end meeting on December 30, 2009 at 7:00 p.m.

- Medina Township Assoc. Dinner-December 17, 2009 @ 6:30 p.m.
- December 30, 2009 End of Year Trustees Meeting @ 7:00 p.m.

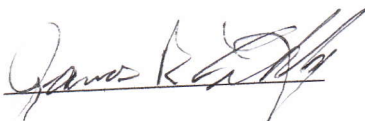
Having no further business before the Board, **Trustee Kratzer made a motion to adjourn. It was seconded by Trustee Sims.**

ROLL CALL-Sims-yes, Kratzer-yes, Likley-yes. Motion carried.

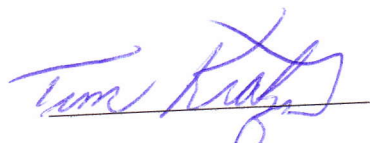
The meeting was officially adjourned at 8:48 p.m.

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Respectfully Submitted, Kim Ferencz, Westfield Township Admin. Assistant


✓ Jim Likley, Chairperson

Carolyn Sims, Trustee


Tim Kratzer, Trustee