

WESTFIELD TOWNSHIP TRUSTEES

Regular Meeting

July 21, 2008

7:00 pm

Chairperson, Ms. Sims opened the meeting at 7:05 pm by asking those in attendance to stand and Pledge Allegiance to the Flag.

Trustees in attendance: Carolyn Sims, James Likley, Timothy Kratzer

Also in attendance was Martha Evans (a list of other attendees is attached to the minutes)

PUBLIC PARTICIPATION

- R. J. Stallard resident at 5991 Eastlake Road, Lafayette Township had a complaint concerning the dust from the limestone coating that was put on Eastlake Road due to the extreme hot weather while a ditch enclosure was being installed. Mr. Stallard presented an estimate to have his RV washed (\$37.81) and an invoice of what the furniture coverings for his porch cost \$532.50. He asked for compensation in some way to help defray the cost of cleaning up the dust. The township swept and washed down the road Monday, July 21, 2008. The issue will be taken under advisement. There is a bump where the culvert crossed the road.
- Stanley Fox, resident at 5771 Greenwich Road wanted to know what was going on with the Zuber property at 5833 Greenwich Road (zoning violation) and the "junk yard" at the corner of Lake and Greenwich Road. Ms. Sims advised Mr. Fox that the Trina Devanney, Assistant Prosecutor is handling this case and it is in the hands of the prosecutor. Mr. Likley will give Trina Devanney a call tomorrow and ask what the status is on this case. Ms. Sims asked Gary to verify that all the vehicles are operable.
- Linda Botsch – 6915 Buffham Road received a letter about a vehicle parked in my front yard. I felt that I have been singled out by the township. Gary had a complaint that concerning about the car and did not single this resident out. Ms. Botsch stated the car can be operable. Gary will give Ms. Botsch a copy of the junk car resolution and will verify that it is operable. It is Ms. Botsch's intention to get rid of the vehicle.
- Geo. Smerigan of Oxbow Consultants – Presentation regarding a comprehensive plan. He is a professional planner and had done planning services for York, Litchfield, Montville Township, Zoning Resolutions for Brunswick Hills and York Township. Time Frame for a plan to be completed is an 8-10 month process. The board of trustees asked Mr. Smerigan to submit a written cost estimate.
- Mark Goffinet from the Auditor's office. Reminded everyone the fair is next week and that the 4-H court will be on the auditor's web site.

FISCAL OFFICER

CORRESPONDENCE

- Sample of Fire Grant for future reference from Medina Township
- Northeast Ohio Areawide Coordinating Agency- Proposed Transportation Project in Medina County for the first quarter 2009.
- Division of Liquor Control – Permit renewal objections process
- Letter from Jake Bauman stating the landscape will be installed by Oct. 31, 2008

The fiscal officer asked the board of trustees to prepare a cell phone policy. Also along the line of cell phones, if the present cell phone is not being used, why not turn it in. No action taken at this time but there may be a draft cell phone policy presented at the next meeting..

The fiscal officer presented checks to be signed in the amount of \$17, 732.91. A list is attached to the minutes in the fiscal officer's office. **Mr. Kratzer made a motion to pay the bills, seconded by Mr. Likley.** Discussion – Ms. Sims would like to look at the invoices prior to the meeting. Ms. Evans replied the checks are always printed and lying on her desk the day of the meeting, which she can review at any time that day. **Roll call: Kratzer, aye; Likley, aye; Sims, aye.**

The fiscal officer stated that she recommends that the following amounts be invested in STAROHIO \$100,000 from Road & Bridge and \$25,000 from Fire Levy Fund. **Mr. Kratzer made a motion to permit the fiscal officer to invest the above mentioned funds, seconded by Mr. Likley. Roll call: Kratzer, aye; Likley, aye; Sims, aye.**

No updates on the IRS appeal date.

NEW BUSINESS:

- Ms. Sims will help pursuing Issue II money for Buffham Rd.
- The County Engineer is looking at other options for water line instead of taking the Schlauch's tree line on N. Leroy Rd.
- CSX railroad will be improving the crossing on Westfield Road.
- Newsletter – Fire Dept clam bake will be Oct. 18th.

OLD BUSINESS:

- Informational bulletin board received

ANNOUNCEMENTS:

- Zoning seminars – July 30th and Aug. 20th
- Kratzer Map Amendment Public Hearing Cont. July 24th @ 7:30 pm
- Regular Trustee meeting Aug. 4th @ 7:00 pm
- Zoning Commission Aug. 12th @ 7:30 pm Cloverleaf Site Plan Review/Regular Meeting to follow
- BZA Aug. 12th @ 7:30 pm Cloverleaf Area Variance

Mr. Likley made a motion to go into executive session at 8:30 pm for employment (hiring), seconded by Ms. Sims. Roll call: Kratzer, aye; Sims, aye; Likley, aye.

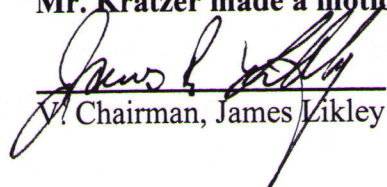
Mr. Likley made a motion to come out of executive session at 9:25 pm, seconded by Mr. Kratzer. Roll call: Kratzer, aye; Sims, aye; Likley, aye.

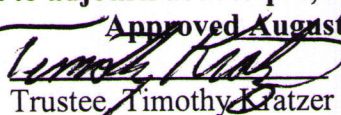
Ms. Sims related no decisions were made but a job description and responsibilities will be set up by the next meeting for the trustees secretary and assistant. The priorities would be Gen. Office duties, answer phone/take messages, copying, duplications DVD's, e-mail, filing, web site (in house), grant writing, newsletter, general communications, follow up and follow through, special meeting minutes.

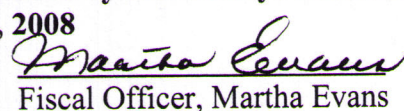
Mr. Likley made a motion to table outstanding minutes, seconded by Mr. Kratzer. Roll call: Kratzer, aye; Likley, aye; Sims, aye.

Mr. Kratzer made a motion to adjourn at 9:45 pm, seconded by Mr. Likley. Unanimous

Approved August 4, 2008


Chairman, James Likley


Trustee, Timothy Kratzer


Fiscal Officer, Martha Evans