

WESTFIELD TOWNSHIP TRUSTEES

Regular Meeting

June 16, 2008

7:00 pm

Meeting called to order by Chairperson, Ms. Sims at 7:00 pm. Audience asked to stand and pledge allegiance to the flag.

Trustees in attendance: Carolyn Sims and James Likley.

Fiscal officer was present. A sign in sheet for others that were in attendance is attached to minutes in the fiscal officer's office. The fiscal officer made it known that she would have to leave @ 9:00

PUBLIC PARTICIPATION

Joel Bender from Whitaker Myers Insurance Group also an agent for THE OHIO PLAN gave a presentation about the plan he represents. Since our insurance package is up for renewal 08-12-08, he will come back next year to give quotes.

CONTRACT WITH T.G. Fire/EMS Systems, Inc. was signed by the trustees. A copy of the contract is on file in the fiscal officer's office.

A topic of possible grants for this type of study was discussed. Medina Township faxed information to Ms. Sims. A copy is in the fiscal officer's office for public review.

FISCAL OFFICER

- ✓ 2009 Proposed budget presented to trustees for review (Budget meeting sometime first full week of July 2008)
 - ✓ **RESOLUTION 2008-11 A RESOLUTION TO PARTICIPATE IN THE ADVANCE OF REAL ESTATE TAXES FOR THE SECOND HALF COLLECTION 2008**
Mr. Likley offered RESOLUTION 2008-11 and moved the adoption of same which was seconded by Ms. Sims. Roll call: Sims, aye; Likley, aye.
 - ✓ Letter from prosecutors office regarding ORC Section 153.59 (amended anti-discriminatory provisions which are included in the County and Township road agreements)
 - ✓ Letter from Mayor Horwedel, Westfield Center regarding who will produce stationary for letters to neighboring fire departments concerning the evaluation of Westfield's Fire/EMS needs. Fire chief will provide the Westfield Fire Dept. letterhead.
 - ✓ Time Warner Cable stock split
 - ✓ Lee's letter written to Scott May
 - ✓ Resolution from the Medina County Commissioners authorizing an agreement with Ohio Edison for electric service for the Westfield Road well site.
 - ✓ Ms. Sims had faxed Bill Thorne, Assist. Prosecutor all the information concerning the proposed Verizon Wireless cell tower on township property. Also a fax from Ms. Sims to Bill Thorne regarding the reimbursement for out of pocket health insurance coverage.
 - ✓ Summacare (employee health insurance) renewal is July 1st and will increase 10.95%. The additional premium will be \$203.42 per month. The average increase is 12%. The agent is bargaining for an increase of 9% because of our occurrence ratio.
 - ✓ **Supplemental appropriations: \$48 To 1000-110-360-6325 from 1000-110-230**
\$500 To 1000-110-120 from 1000-760-720
\$7,000 To 2031-330-559-0608 from 2031-760-720
- Ms. Sims made a motion to approve the above mentioned supplemental appropriations, seconded by Mr. Likley. Roll call: Sims, aye; Likley, aye.**
- ✓ Laptop is going in to the repair shop to have Vista removed and Windows XP put on

- ✓ Village of Burbank council wanted to wait until July 1st because they did not have a full board at their last meeting before making the decision to allow Westfield Twp. to purchase their old UAN computer.
- ✓ Policy to reimburse zoning personnel for mileage if it is outside the township
- ✓ Hall rental deposit refund for Indira Gogisetty - carpet was cleaned prior to the birthday party. There were 8 spills on carpet, broken plastic sign holder found under the desk in the area that was roped off KEEP OUT. Paper name signs were missing, and tables were left in room not put away, painting on the wall was taken down and standing in the closet. **Mr. Likley moved to refund \$25 of the \$100 deposit due to the spills and broken sign holder, seconded by Ms. Sims. Roll call: Sims, aye; Likley, aye.**
- ✓ Bills to be paid in the amount of \$10,395.99 (copy is attached to minutes) **Ms. Sims made a motion to approve the above mentioned bills, seconded by Mr. Likley. Roll call: Sims, aye; Likley, aye.** The fund status report was given: Checking Account \$151,620.97 StarOhio \$738,375.39.

BULLETIN BOARD DISCUSSION

After much discussion it was decided 4' X 8' would be purchased and placed on the hall wall going out the side (north) door by the utility area.

IRS PENALTY ISSUE (letter dated April 29th; received May 5, 2008; faxed to Bill Thorne (which he had already received a copy via mail from IRS) presented letter at the May 19th trustees meeting. Ms. Sims requested a copy of letter at the May 19th meeting which was put in her mail box and was dated & picked up June 2nd before the trustees meeting, as is the pattern for mail to be picked up. Bill Thorne is the township liaison and will set a time to meet with the IRS agent on the township's behalf. Ms. Sims made an issue and point that she did not receive the letter timely.

ZONING BOARD VERBAL RESIGNATIONS

Kevin Primer, zoning commission and Robert Gecking, Board of Zoning Appeals has resigned. A letter of resignation is forthcoming.

MOTEL 8 – manager resident. The zoning commission has sent a letter to Bill Thorne and waiting on reply. The Fire Chief stated the State Fire Marshall has not issued a license to permit non-transit residents or long-term residents. Jack will be meeting with Bill Thorne and will call the State Fire Marshall concerning this issue.

LASER – Trustees have 2 estimates – To be used for ditches & culverts – Single slope sufficient but the bulls- eye is better. It would mounted on the gradall (would not have to have someone out holding a stick). Tabled

INSURANCE – Next year look into OTARMA health coverage as an option

PLANNING SERVICES – Received \$5,000 grant matching fund. Mr. Likley will research the fact that another resolution agreeing to the terms maybe required. Mr. Likley is trying to get the name of a third planning consultant from Colleen Conley.

SITE PLAN REVIEWS –

Cloverleaf School – Site Plan has been returned because parking lot is too close to right of way will require a variance. Parking spaces are being re-configured and trees along parking area are being placed on the site plan.

North Coast Premier Soccer - Mike Schmidt to meet with North Coast Soccer where to put fence and trees and the board will meet June 19th, 2008 7:30 pm. There is two site plans for North Coast Soccer: One for Rural Residential and one for Local Commercial. Question: Will the BZA look at both site plans or just the one in the RR district, then the zoning commission for the one in LC? Bill Thorne should be contacted concerning this matter. North Coast is asking for a multitude of variances such as no hard surface in local commercial for streets and parking which is required in LC. Gary will ask Bill Thorne, Assistant Prosecutor for a ruling.

Bauman Storage – If there is a violation minutes & conditions must be referenced. Mr. Bauman is presently out of the country. There was a variance for the height of the fence. The site plan was approved but there was not a time frame as to when the fence and landscaping buffer had to be completed.

Kratzer Map Amendment – Mr. Scheetz related The County Planning Commission allowed the new evidence to be heard at their next meeting July 2nd, 2008 @ 6:30 pm. The zoning commission will meet June 17th, 2008 to continue their public hearing.

Cell Tower: Mr. Mercuri, representing Verizon Wireless is anxious. Bill Thorne is on vacation and has not had a chance to review the information Ms. Sims faxed to him. Mr. Mercuri would like to be invited to the meeting when Mr. Thorne's comments are discussed.

Swimming pools – Inflatable pools – electrical permits – The building department faxed information concerning pools. It is very difficult for the zoning inspector to determine if a pool needs a permit, especially if it the pool is taken down in the winter and put back up the next year. It was suggested the zoning commission look at the information and possibly reclassify swimming pools in the zoning code.

John Miller commended Lee Evans for the work he has done in the last 4 years to get the bridges on Daniels & S. Leroy over I71 repaired.

Outside Message Board with a locked glass front – Mr. Likley is still working on the project with Gary.

Zuber Zoning Violation – Trina Devanney, Assistant Prosecutor has not heard anything from Zuber's attorney. The date of July 9th is the possible hearing date.

ROADS- Rt. 3 will be closed for a month beginning June 23rd. White Road repair has been started. I am scheduling excavator to put in Westfield Landing culverts. Clutter's on Mudlake has not replied to the estimate. Lee will put together an estimate for asphalt/motor-pave Westfield Landing and Buffham. Issue 2 takes a lot of paper work and time.

Policy & Procedure Manual special meeting – To be announced.

BZA meeting June 30th @ 7:30 pm for Eastlake Road Pond Variance

Regular Trustee meeting July 7th @ 7:00 pm

MINUTES:

Feb. 18, 2008 – signed

March 17, 2008 – signed

April 7, 2008 – corrections to draft copy – revised draft will be reviewed at the July 7th meeting

- Page 1 Add trustees attendance
- Page 2 Add statement at end of first paragraph “Carolyn asked Lee to provide Mrs. Piovarchy with a county complaint form”.
- Page 2 Next to last paragraph add at the end of paragraph “due to drainage issues”
- Page 2 Last paragraph after Medina County Commission add “for Park District”
- Page 3 After Trina add “Devanney, Assistant Prosecutor”
- Page 3 Second paragraph last sentence add” and if they were determined to be operable”
- Page 5 Add “PUBLIC ANNOUNCEMENTS” and add “Medina County Commissioners will hold the Gloria Glens.....”

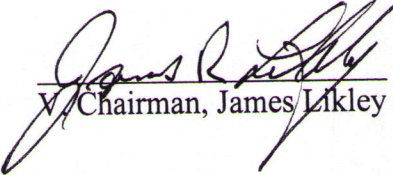
April 21, 2008 – corrections to draft copy-revised draft will be reviewed at the July 7th meeting

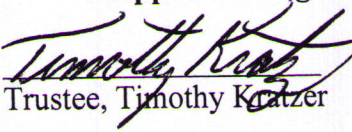
- Page 4 add 3 omitted statements in the dialog
- Page 4 add “Gary needs to review the site plan for dimensions”
- Page 5 Discussion of what happened to the first motion to go into executive session? Ms. Sims thought the trustees agreed to remove that motion. Fiscal officer stated the duty of fiscal officer is to make sure the minutes reflect what took place at the meeting and it is the

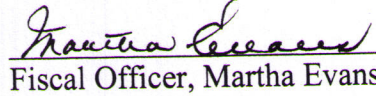
duty of the trustees to correct errors and omissions. That motion was not an error, it was an actual motion, and therefore, the fiscal officer is leaving it in the minutes.

The time is now 9:10 pm and the fiscal officer had to leave as stated at the beginning of the meeting.

Approved August 4, 2008


V/Chairman, James Likley


Trustee, Timothy Kratzer


Fiscal Officer, Martha Evans