

Westfield Township Trustees
Regular Meeting
April 7, 2008
7:00 pm

Chairperson, Carolyn Sims, opened the meeting at 7:00 pm by asking those in attendance to stand and Pledge Allegiance to the Flag.

Trustees in attendance: Carolyn Sims, James Likley, Timothy Kratzer

A sign in sheet attached with other attendees.

Cell Tower:

Carolyn recognized Anthony Mercuri, a representative from Verizon Wireless Telecommunications. Verizon Wireless would like to put up a cell tower on the township property. The tower would be 150' in height and would need a 75'x75' or 100'x100' area for the tower and building. The lease would be for 5 years. At the end of a 5 year period there would be a 15% increase in lease payment with 5 renewal periods (25 years). A survey would be necessary and Verizon would pay for that as well as a height variance. Right now Mr. Mercuri offered \$800-900 per month. When asked why they would not co-locate on the present tower, his response was it takes too long and we must react quickly. Carolyn related the board would get back to him.

Park:

Pat Eddington, councilwoman from Village of Westfield Center spoke to the board of trustees concerning the park maintenance bid that she first proposed. When the fertilizer and weed control bid came in, it was \$250 per occurrence this year instead of the \$191 on the first proposal. The village would also like to eliminate the 3" snow removal requirement. They like to keep the snow removed from the sidewalks as they deem necessary because children walk to school and there are employees from the Westfield Company that use the walk daily. This is the amended proposal for park maintenance:

28 mows @ \$77.25/mowing

\$31 per man for brush removal, trimming, watering, & fertilizing shrubs

\$250 per occurrence - 3 occurrences - fertilization & weed control in lawn

\$10 per occurrence - 10 occurrences - weed control in flower beds

\$31 per man for spring & fall clean up

\$52 per occurrence for snow removal from sidewalks with the \$500 cap for the township per season.

Tim made a motion to accept this proposal, seconded by Carolyn. Discussion: All trustees agreed with the village's reasoning on the snow removal.

Roll call: Carolyn, aye; Kratzer, aye; Likley, aye.

Resident Mrs. Sue Piovarchy 8240 Lake Road came to the board because of the flooding in the field to the south and back of her property. It has become worse in the last few years. We have

lived here 25 years and never have seen it this bad. The area on Kennard Road is a swamp. It seems it is coming south. The land to the back of my property is flooding more by the open ditch. I think the trustees should be responsible to correct this problem, not the property owner. All trustees explained that if it is tiling in the farm land that has failed it is up to the property owner to fix the problem. Moreover, Lake Road is a county road, not a township road. The county would be responsible to take care of the culvert under the road but nothing out of the right of way. Mrs. Piovarchy did not understand this rational. Lee will talk with the Perry's, Mrs. Schlauch, and Mr. Hartman to see if they would want to try to relieve the water back up. Carolyn suggested she call Mike Salay and Dan Wilhoite as they are engineers. The trustees and Lee are not engineers. The engineers will respond to you. The township cannot go out of the right of way. Ms. Sims asked Lee to provide Mrs. Piovarchy with a county complaint form.

Mark Goffinet, representative from the auditor's office had 1 announcement: There is an essay contest "What is the importance of Memorial Day" for high school students 10-12th grade. The prizes \$100, \$150, \$250 savings bond.

Cemetery: Tim reported he has the deed to the east cemetery and faxed it to Bill Thorne. The village will pay for the transfer. The township had a call about a single grave lot. We only have prices for 2 or 4. As it turned out the party did not choose Friendsville Cemetery but we should have a single lot in place and a designated area for single lots. Tim and Lee will look over the lay out of the cemetery and suggest an area.

Roads: Lee reported that White Road is in need of repair. The road will be lost if something isn't done soon. This road was a haul road during the highway construction. Lee feels ODOT and Kokosing should address this road since it was used as a travel road during construction. Lee gave the trustees two (2) estimates to repair White Road. Lytle Construction \$19,545 and PCS Paving \$21,489. If ODOT will help that means it will cost us less.

Carolyn a motion to adopt RESOLUTION 2008-09 A RESOLUTION FOR FORCE ACCOUNT AS AN EMERGENCY TO REPAIR WHITE ROAD, seconded by Tim. Roll call: Jim, aye; Carolyn, aye; Tim, aye.

Lee submitted a quote to have a bed liner installed in the Peterbilt dump truck of \$2,314. Lee's reasoning was to keep the bed from deteriorating with the salt.

Carolyn made a motion to authorize the bed liner from Tarpco in the amount of \$2,314, seconded by Tim. No discussion. Roll call: Carolyn, aye; Jim, aye; Tim, aye.

Lee spoke with ODOT about the bridge approaches on South Leroy and Daniels. ODOT will be doing repair soon. South Leroy will be closed beginning May 6th for 14 days. Daniels Road will be closed May 19th for 14 days. Jim said he would post the closings on the web site. Westfield Valley Drive is not ready to be turned over to the township yet, due to drainage issues.

Zoning: Gary presented a lot split on Garman Road. 16.7 acres that was land locked was

purchased by adjoining land owner, Medina County Commissioners for the Park District. Kratzer has re-submitted an application for a map amendment. He is requesting his whole parcel be zoned Local Commercial. Kratzer's first amendment has been officially withdrawn and his fee was credited to the 2nd map amendment application.

Zuber April 9, 2008 @ 1:30 pm will be a court hearing. Gary will take photo's a day or two before the hearing. Jim asked Trina Devanney, Assistant Prosecutor if she had all the information she needed. Gary stated she has it all.

Jim reported the 16 acres of the old Chippewa Park that is in Westfield Township does allow Planned Unit Development. It is in the flood plain but the county will have control over that issue. There is Planned Unit Development language within Lafayette Township that was given to the trustees last week. Jim announced North Coast Soccer will have a public hearing on the Conditional Use April 14, 2008 @ 7:30 pm. The buffer zone between Hannah and the soccer property is an issue. Ron Oiler is the BZA liaison. There are two (2) new members to the BZA. Jim is providing histories of North Coast Soccer for their review.

Tim related that Jack Cogar called him and was concerned with the activity at the corner of Lake and Greenwich Roads. It appears that work is being done on the lower lot. The renter is a tow truck driver and acquires items to be repaired. Jim - 1. It is a rental property 2. There seems to be a cycle. Jim asked Gary to please stop in and see what the plan is for clean up now that spring has arrived. Carolyn - Asked Gary if he had talked with him. Gary - He was ill and asked for time to clean up and we extended the time because winter came. Carolyn asked about the ownership of the vehicles and if they were determined to be operable.

Zoning Commission next regular meeting April 8, 2008.

Jim reported the meeting with the Medina County Commissioners concerning grant and matching funds for updating the comprehensive plan was a great meeting. After Jim gave details of what was required to qualify the following **RESOLUTION** was made:

RESOLUTION 2008-10 A RESOLUTION TO UPDATE THE COMPREHENSIVE PLAN AND/OR DEVELOPMENT POLICY PLAN AND TO APPLY FOR THE COMPREHENSIVE PLAN GRANT ASSISTANCE PROGRAM

James Likley made a motion to offer a resolution and adoption of intent to update the Westfield Township Comprehensive Plan and/or Development Policy Plan and to apply for the Comprehensive Plan Grant Assistance Program, seconded by Carolyn Sims.

Discussion: Carolyn - last year Mark Majewski from the Northstar Planning Services said we didn't need to update. BZA and Zoning Commission asked for an updated plan. I value resident opinion, not just in the areas of development pressure. I want resident involvement and the whole process done properly.

Jim- We do not need an extensive plan in a specific area. If you are given a grant, you have two (2) years to use it. Patrice from Medina County Planning feels it is now necessary.

Roll call: Carolyn, aye; Kratzer, aye; Likley, aye.

Carolyn asked Jim to contact Mark Majewski, Northstar Planning regarding a comprehensive/development plan presentation.

Fire: Jim stated Jack is in training this evening. There wasn't a fire committee meeting for March due to the death of a fire volunteer's family member. We are still waiting on the replacement fire levy figures from the Medina County Auditor's office. We needed a 140R form to process in addition to the resolution that was passed March 3, 2008. Jim has the letter of reprimand finished for the trustees to sign and place in person's personnel file.

Carolyn made a motion to sign the letter of reprimand dated April 7, 2008 and be placed in the person's personnel file, seconded by Jim.

Discussion: Tim stated he does not feel it is necessary. Carolyn - I do because of lapse in billing. Roll call: Tim, no; Carolyn, yes; Jim, yes.

Jim will have Jack sign the letter. The SOG's are being updated. The disc is at the fire department and will be reviewed by Bill Thorne. This topic will be part of April's fire committee meeting.

7611 Greenwich Road - Carolyn signed the letter prepared to send to Bryan Nelson giving him 10 days to pay the clean up cost.

Fiscal Officer Report:

The fiscal officer read the bills in the amount of \$41,680.42. A copy of the list of the bills is attached to the minutes.

Jim made a motion to pay the bills, seconded by Tim.

Roll call: Jim, aye; Carolyn, aye; Tim, aye.

The zoning secretary's bond will be given to her by Jim at the zoning commission meeting. The 2008 Sheriff's contract was presented.

Tim made a motion to enter into contract with the Sheriff's Department for 911 calls, seconded by Carolyn. No discussion.

Roll call: Carolyn, aye; Tim, aye; Jim, aye.

The application from the Medina County Commissioners to apply for a block grant. Jim will follow-up but does not believe we are eligible.

Correspondence:

- ✓ Notice of Northeast Ohio Storm water Conference
- ✓ Letter from Medina County Sanitary Engineer regarding Aqua Paradise Hotel/Water Park
- ✓ Letter from Farm Bureau regarding Riparian Buffer Zones
- ✓ Letter from Village of Westfield Center council and mayor
- ✓ Letter of response to the above letter from Carolyn Sims, Kevin Rych, James Likley

Tim asked when was the meeting held to authorize the letter of response? Carolyn - there was not a meeting. I wrote the letter, put it on my porch and Kevin and Jim signed the letter.

Policy & Procedure workshop and general business will be held April 11, 2008 @ 9:30 am.

MOWING BID:

Carolyn faxed a copy of the mowing bid specifications to Trina, Assistant Prosecutor, for review and opinion on the statement: All bids shall include certificate of liability and workers comp. **Carolyn made a motion to table this discussion until Trina has a chance to get back to us. If Trina has an opinion by the Friday, April 11th, 2008 special meeting, we can make a decision then, seconded by Jim. Roll call: Carolyn, aye; Jim, aye; Tim, aye.**

AWARDING STONE BID:

All stone bids had a certificate of liability insurance and workers compensation certificate. **Jim made a motion to award the gravel bid to Schmerick Brothers and the limestone bid to Osborne, seconded by Tim. Roll call: Carolyn, aye; Tim, aye; Jim, aye.**

PUBLIC ANNOUNCEMENTS:

Medina County Commissioners will hold the Gloria Glens Annexation Hearing April 21st @ 9:55 am.

Carolyn attended the Annual Health Department Meeting.

Riparian Setback Workshop Wed. April 9th at the Tech Center, Room 313 at 6:30 pm

Mock Public Hearing Training, April 17th, Medina Library Community Room, 6:30 pm

MINUTES:

March 11th, 2008 - Jim - 3rd paragraph - Jim Troike- The county policy is no new pump stations unless approved by Medina County Commissioners.

Carolyn - Page 1 under Winkler lot split - add reasons and that the trustees would sign the Mylar if the missing information was on the Mylar March 17th, 2008.

Jim made a motion to approve the March 11th, 2008 minutes as amended, seconded by Carolyn. Roll call: Carolyn, aye; Jim, aye; Tim, abstain.


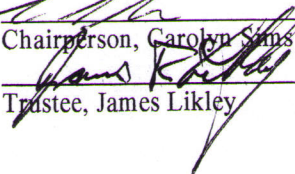
Feb. 18th, 2008 -


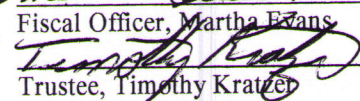
Carolyn made a motion to approve as amended (Carolyn will give the fiscal officer the amended paragraph), seconded by Jim. Discussion: Tim- I do not agree taking Mrs. Fisher's letter and putting it as an attachment and having Carolyn adding a whole new paragraph. Carolyn - taking Mrs. Fishers letter and adding it as an attachment is traditional and consistent. I don't see a reason to change now.

Roll call: Carolyn, aye; Jim, aye; Tim, No.

Tim made a motion to adjourn, seconded by Jim. Unanimous.

Approved June 2, 2008


Chairperson, Carolyn Sims

Trustee, James Likley


Fiscal Officer, Martha Evans

Trustee, Timothy Kratzer

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