

WESTFIELD TOWNSHIP TRUSTEES
REGULAR MEETING

March 17, 2008

7:00 PM

Chairperson, Carolyn Sims, called the meeting to order by asking those in attendance to stand and Pledge Allegiance to the Flag.

TRUSTEES IN ATTENDANCE: Carolyn Sims, James Lیکley, Timothy Kratzer
Fiscal Officer, Martha Evans was also present.

A sign in list is attached to the minutes of other attendees.

PUBLIC PARTICIPATION:

Mark Goffinet from the Medina Co Auditor's office had 1 announcement: \$500 scholarship to High School students. The application may be downloaded on the Web or go to Room 102 in the Medina County Adm. Bldg. to secure the application.

Mr. David Kauffman presented the Mylar for the Winkler Lot Split to be signed by the trustees. Carolyn asked Gary if the frontage is according to our definition. Gary answered, yes. The trustees signed the Mylar. Carolyn made a comment that this lot split did not need a variance. Mr. Kauffman should be entitled to a refund.

Carolyn made a motion to refund the fee of \$250 because the BZA determined that it did not need to come before their board as it met our present zoning, seconded by Jim. Discussion: Tim & Jim agreed with Carolyn's reasoning.

Roll call: Jim, aye; Carolyn, aye; Tim, aye.

6177 Buffham Road

Carolyn referred to letters from Dan Becker on the options of the open ditch at the above location. Mr. Becker recommended an enclosure for a more permanent fix.

Jim had a concern of additional water coming down the ditch line at the present engineering requirement. In the future as a result of upstream water, I would hate to tear it out in 5 years. Jim asked Lee about catch basins? Lee said there would be one on the east side of the driveway and one at a turn joint 90 degree angle. Tim suggested assessing the taxes for the property owners portion if they did not want to help pay for the pipe.

Carolyn mentioned that Bill Thorne said it would be the board's decision if they wanted to assess a portion of the cost to the resident. Carolyn is concerned about the traveling public, the shoulder is soft & ditch is deep. Lee stated there are adequate signs before the area and along the area. The property owner to the east paid \$2,100 to have the extra area enclosed. The board will address this issue at the time of enclosure.

Carolyn made a motion to follow Dan Becker's recommendation to enclose the ditch line at 6177 Buffham Road, seconded by Jim. Discussion: Carolyn – long term maintenance cost would be less and hazard to traveling public would be minimized. Tim – I will vote no if the resident does not bear some of the cost of the pipe.

Carolyn: we can determine the residents' portion after we talk with Bill Thorne.

Roll call: Jim, aye; Carolyn, aye; Tim, aye.

FISCAL OFFICER'S REPORT:

The fiscal officer opened bids for stone and mowing of the complex and cemetery. A complete list of all bids, names and amounts are attached to these minutes.

Tim made a motion to table awarding the bids until the next meeting, seconded by Jim. Roll call: Carolyn, aye; Jim, aye; Tim, aye.

Carolyn asked if anyone in the audience would like to speak. No response.

The fiscal officer, Martha Evans read **RESOLUTION 2008-07 A RESOLUTION TO SET PERMANENT APPROPRIATIONS FOR 2008.**

Carolyn offered Resolution 2008-07 and moved the adoption of same, seconded by Tim. Discussion: Jim asked if the numbers reflected what was discussed in the budget workshop? Martha answered, "There have been a few adjustment in road wages due to the severe weather, and the account in fire levy was changed to Capital Outlay. This account has been allocated for any capital purchase (such as equipment and/or structure).

Roll call: Carolyn, aye; Jim, aye; Tim, aye.

7611 Greenwich Road

Carolyn received an e-mail from Mr. Bryan Nelson stating "do what you have to do" Bill Thorne said that response is adequate.

Tim made a motion to move forward with the clean-up per the estimate from Albrecht Trucking in the amount of \$7,200, seconded by Jim. Discussion: Lee stated work could possibly begin Thursday or Friday. Carolyn stated, once the work is completed, Martha should bill Mr. Bryan Nelson and give him 10 days to pay the bill or respond.

Roll call: Carolyn, aye; Jim, aye; Tim, aye.

CEMETERY:

Tim related that he had talked with Bill Hutson, Village of Westfield Center's law director about the deeds for the 2 cemeteries. Mr. Hutson related that the Village of Westfield Center would be willing to pay for any transfer or filing fee.

The contract with the Village of Westfield Center for park maintenance has been sent to the Mayor for signing and just waiting for it to come back.

The occupancy plaque will be completed and on the wall by April 15, 2008.

ZONING:

Westfield Landing (Grubiss Brothers) variance has not been filed with the zoning inspector.

Jim announced that North Coast Premier Soccer has applied for a conditional use for the soccer project. A discussion was held if adjacent property owners had to be notified by

certified mail or 1st class mail. Jim had a discussion with Bill Thorne about the mailing. It was determined that 1st class mail is adequate.

POLICY PROCEDURE WORKSHOP/Gen. Business Friday, March 28th, 2008 @ 12:00 noon.

TOWNSHIP MESSAGE BOARD: Jim will get the lettering first, then Gary has agreed to build the message board placing it under the current sign.

FIRE LEVY:

Jim stated that there had been no reply from the auditor's office regarding the fire levy calculation to date. Carolyn stated that she had attended the village council meeting to understand their level of interest on the needed capital improvements expressed in Chief Snoddy's levy plans. Jim stated that the village appeared surprised by the numbers. Carolyn agreed that the village appeared surprised and that the village expressed that they were two years out from being able to consider the capital improvements. There was general discussion regarding the utility easement next to the current fire station and if that would be an issue for constructing and addition. The board discussed the parking lot the fire department currently uses is owned by the church. Next fire committee meeting is March 26, 2008 @ 7pm. Martha said she would attend that meeting. Carolyn asked Jack to set up a joint meeting with the village to discuss the issue further. Tim's personal opinion: It is in the townships best interest to let Jack do the talking with the fire committee and then the fire committee representatives will go to their individual entities with proposals. Jim stated that regardless of what the village's intentions are, that the township should move forward with the replacement levy. The numbers say the township cannot support any new equipment or building with what this 11 year old levy produces.

The Kratzer Rezoning request workshop with the Zoning Commission was held March 11, 2008.

Jim will attend County Commissioners Comprehensive Grant Meeting 3/28/08 @ 9:00 am.

The Flood Plain management workshop attendees: Miller, Brewer, Primer, Oiler, Harris, and Sims.

Chippewa Sewer upgrade is 4 years out.

GLORIA GLENS ANNEXATION

Martha presented the annexation agreement with the map as prepared by Attorney Allan Michelson for the trustees to sign. Jim asked if all the legalities have been addressed by Bill Thorne? Martha answered, yes. All trustees agreed to sign.

Tim moved the adoption of RESOLUTION 2008-08 A RESOLUTION AGREEING TO ANNEX 9.10434 ACRERS TO THE VILLAGE OF GLORIA GLENS FROM WESTFIELD TOWNSHIP AS PER THE ANNEXATION AGREEMENT (EXHIBIT A), seconded by Carolyn. Discussion: All agreed that the Village of

Gloria Glens uses the property to access Chippewa Lake and it is reasonable that the Village has control of that property.

Roll call: Carolyn, aye; Jim, aye; Tim, aye.

The topic of donating to the Methodist Church for their Easter Egg Hunt was brought up. Bill Thorne told Tim that the organization must meet the non-profit status per the ORC. Tim will check out S.E.E.K.

MINUTES:

Jan. 25th and Feb. 18th were tabled and Carolyn would bring back paragraphs that she would like amended.

Carolyn stated that Karen Fishers written statement would be attached to the minutes as has been the practice in the past for example the 100 letters that was received on the Kratzer amendment. They are in a file not included in the minutes.

MR SCHEETZ

Tonight you are in receipt of a revised map amendment to the Aug. 27, 2007 application. There was a debate about whether the Aug. 27, 2007 was withdrawn. Legal council will be sought.

Tim made a motion to pay the bills as read by the fiscal officer in the amount of \$21,173.25, seconded by Carolyn.

Roll call: Carolyn, aye; Jim, aye; Tim, aye.

Fiscal officer also received late in the day two bills that need to be paid. One is for Sprint \$163.14 and Emergency Management \$800. Tim made a motion to pay the 2 additional bills, seconded by Carolyn. Roll call: Carolyn, aye; Jim, aye; Tim, aye.

Carolyn made a motion to go into executive session for the purpose of personnel discipline and employment at 9:35 pm., seconded by Jim. Roll call: Carolyn, aye; Jim, aye; Tim, aye.

Jim made a motion to come out of executive session at 10:10 pm, seconded by Carolyn. Roll call: Tim, aye; Carolyn, aye; Jim, aye.

There was a discussion in executive session that upon the Fire Committee's recommendation Mr. Likley draft a letter of discipline to be put into the Fire Chief's file. **Carolyn made a motion to have Mr. Likley draft a letter of discipline to Fire Chief Snoddy and be placed in personnel file because of outstanding billing on rescue calls, seconded by Jim. Discussion: Tim stated he does not think this is necessary. Carolyn: Yes, a 4 month lapse of billing needs to be recognized. Roll call: Jim, aye; Carolyn, aye; Tim, NO.**

BZA ALTERNATE POSSIBILITES

Dave Tryon (has withdrawn application)

Tom Micklas

Bryan Wilde
Sean Hughes


Tim suggested Sean Hughes (Jim: Sean has not been to any meetings)
Carolyn suggested Tom Micklas. He attends meetings and does research.
Tim – He does not always tell the truth.
Jim – He seems to have a commitment and would have an open opinion on the BZA. He has shown interest and involvement.

**Carolyn made a motion to hire Tom Micklas as BZA alternate, seconded by Jim.
No discussion.**

Roll call: Jim, yes; Carolyn, yes; Tim, no.

Tim made a motion to adjourn, seconded by Jim. Unanimous.

APPROVED June 2, 2008



Chairperson, Carolyn Sims

Fiscal Officer, Martha Evans



Trustee, James Likley

Trustee, Timothy Kratzer