

**WESTFIELD TOWNSHIP
REGULAR MEETING
MAY 21, 2007
7:00 PM**

Chairman, Jeff Plumer, opened the meeting by asking those in attendance to stand and Pledge Allegiance to the Flag.

Trustees in attendance: Timothy Kratzer, Carolyn Sims, Jeffrey Plumer
Martha Evans, Fiscal officer/clerk was also present recording the minutes for this meeting.

Residents: Ron & Marlene Oiler, Dennis Delagrange, Bruce & Rosemary Broadbridge, Tom & Karen Micklas, Scott Anderson, Wirtie & Gary MacPhail, Joel Sech, Al & Carole MacKinnon, Tim Sims, Jim Likely, Melissa Spitzer, Michael Cook

Also present was Mark Goffinet from the auditor's office. Mark's message from the Auditor this meeting is "Remember to say Thank You to the Veterans."

Mr. Broadbridge asked about the Westfield Township Signs. Jeff answered "Maybe the state or Creston moved them. Carolyn will touch base with Lee. Carolyn asked if Mr. Broadbridge wanted the signs up? He answered "Yes.

April 16, 2007 Minutes – tabled until Martha can speak with the prosecutor.

May 7, 2007 – Minutes

Tim made a motion to approved the May 7, 2007 minutes was the following corrections and/or amendments, seconded by Carolyn. Roll call vote: Jeff, aye; Tim, aye; Carolyn, aye.

Page 2 – 1st sentence change Gary to **Jeff**. . . 2nd sentence – change tournaments to **schedules**. 3rd paragraph strike **all others are and** – 5th paragraph strike **and the zoning book**

Page 3 – 6th paragraph strike all after Tim did not answer.

Page 4 – 2nd paragraph **typo – ODOT is bigger than me.**

Jeff asked Gary if he had any communication with Westfield Terrace? Gary answered, "No, Trina is out of town until Wed."

Carolyn made a motion to amend RESOLUTION 2007-06 by deleting the words, abandoned machinery, equipment, seconded by Jeff. Roll call: Tim, aye; Carolyn, aye; Jeff, aye.

Record retention policy and training was tabled.

Fire Chief's contract tabled – executive session at the end of the meeting

Martha will get a sample resolution to obtain rates from the county auditor for the fire levy.

Jeff asked Gary if he has heard from Mr. Zuber. Gary replied, "Due to his medical condition, he expects to have the area cleaned up by September 2007." Carolyn wanted to know if this case has been turned over to the Prosecutor. Gary, "Yes". Gary reported that all staging areas have been notified to submit their site plans for review.

Lake Rd. & 224

Jeff sees a need for a stop bar on Lake Rd. going north. Gary will give the State a call. Gary had a call from the State that Pilot's signs are in the right of way and need to be moved. This is an issue between the State and Pilot, the zoning inspector has no control.

Westfield Landing Road

Jeff had a conversation with Bill Thorne as to who is authorized to sign the agreements. Bill will be getting back to Jeff.

Jeff has had complaints about Super 8 motel operating a U-Haul trailer rental business out of the motel. Gary will investigate.

Proposed Gloria Glens annexation

Martha had a call from Bill Thorne that he would like to meet with the Trustees on the term detachment as stated in the proposed annexation documents.

Jeff asked Martha to get the status on the sound system.

Martha explained she is writing to the Auditor of State again concerning an audit and the \$75,000 that is short in the checking account since she took over Dec. 2006. Martha explained that she wants to keep everything current and it takes time to go back 2 years to find a mistake.

Zoning commission

Chairman, Russ Zupanic, asked why one trustee did not want the April 10, 2007 minutes approved? Carolyn replied, "Because there was not a full board May 17, 2007 to discuss the minutes". Russ stated, "Advice from council, we can approve those minutes". Other discussion: why meetings were cancelled and re-scheduled.

IRS Update

There has been communication via letters but nothing is resolved as yet.

Health Ins. Renewal

Martha is waiting on Carolyn's application before she can call agent.

Handbook

Martha is waiting on Carolyn to agree all corrections and/or amendments were made correctly and sign the resolution before she is handing out handbooks and having the employees sign them.

Cell Tower

Jeff hasn't received return phone calls.

Carolyn would like to see a presentation date for **Agricultural Conservation/Sustainability**. No decision was made

Arson house on Greenwich Rd. clean up

The Fire Chief has declared the property a nuisance, but we need the mortgage holder and attorney's name to write a letter.

ROADS

All but \$500 was paid to Gledhill. Waiting until the headlights on the plow are installed. Lytle Const. has completed the shimming over culverts. Carolyn had a complimentary call concerning the work done on the road so far. Lee has started many ditch enclosures and is getting more and more requests. Jeff is concerned that this is getting to be a costly because all the resident pays for is the pipe. The township pays for gravel, excavating, and Lee's wages, fuel for trucks. When this was first started, we would get an additional right of way from the residents on Buffham Road because it was the only road that did not have a 60' right of way. Carolyn made mention that sometimes it's to the townships benefit because there is not enough shoulder such as on Buffham Rd. Carolyn asked, "If Lee got behind on mowing road sides could the township hire seasonal help to mow?" Tim said, "No because that 20' boom mower is difficult to operate and Lee knows how, I wouldn't even try to operate that thing and I have driven tractors all my life". Maybe we could contract with the county. Jeff agreed that it would be too dangerous to have seasonal help try to operate the tractor/mower.

The signage on Kennard Road is tabled until Pat couch is back.

ZONING

Carolyn reported the FEMA Flood Plain overlay map is back to us. Carolyn gave the Comprehensive Plan to Jim Likely to give to Web Master
BZA workshop scheduled for May 29, 2007 @ 7:30 pm

Other business

Martha suggested the hall should have a first aid kit available. All trustees agreed. The first aid kit in the shop area needs updated also.

Martha read a letter from the Zoning Commission requesting the trustees allocate \$5,000 matching funds to fund a Comprehensive Plan Grant Proposal.

Tim made a motion to allocate \$5,000 matching funds to fund a Comprehensive Plan Grant Proposal. Motion died for lack of second.


Tim made a motion to pay the bills (list attached), seconded by Jeff. Unanimous.

A resident complimented on the agendas.

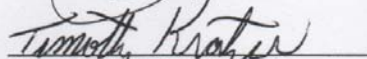
Tim made a motion to go into executive session @ 8:30 pm concerning personnel, seconded by Carolyn. Roll call: Tim, aye; Carolyn, aye; Jeff, aye.

9:15 pm Jeff made a motion to return to regular session and adjourn, seconded by Carolyn. Unanimous.


APPROVED JUNE 4, 2007




Chairman, Jeffrey Plumer



Trustee, Timothy Kratzer



Fiscal Officer/Clerk, Martha Evans



Trustee, Carolyn Sims