

**WESTFIELD TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 2, 2007
7:00 PM**

Jeff Plumer opened the meeting at 6699 Buffham Road by asking those in attendance to stand and Pledge Allegiance to the Flag.

Trustees in attendance: Jeff Plumer, Carolyn Sims, Tim Kratzer

Fiscal Officer/Clerk, Martha Evans in attendance and taking the minutes.

Employees: Ron & Marlene Oiler, Jim Likely, Lee Evans, Mike Schmidt

Residents: Mr. & Mrs. Broadbridge, Tom Gallatin, Dennis Delagrange, Denise Moteleski, Tim Sims, and Patty Plumer.

Representative from the Auditor's Office: Mark Goffinet

Gloria Glens Village Mayor, John Dean and **Law Director,** Allan Michelson

Jeff recognized Mr. Broadbridge. Mr. Broadbridge asked what happened to the township signs on Route 3. Jeff stated he no clue, then asked Lee to see about the signs.

The fiscal officer, Martha, read a letter from Lodi Community Hospital that Westfield Fire and Rescue Squad was nominated for and will receive a prestigious "Star of Life" award from the American College of Emergency Physicians (Ohio Chapter) Tuesday, May 22, 2007. This nomination was for the Squad's mutual aid response to assist the Lodi Fire Dept with medical rescue on the grounds of the Lodi Elementary School.

Jeff recognized Mayor, John Dean and Law Director, Allan Michelson from the Village of Gloria Glens. The topic of discussion was annexation of a portion of Westfield Township into the Village of Gloria Glens. Since the Medina County Park District has obtained Chippewa Lake, the Park District owns 20 feet from the waters edge. From the edge of the 20 foot buffer to the middle of the street is located in Westfield Township. Gloria Glens Association has operated and maintained this area for decades. Tom James from the Park District does not have a problem with the village annexing this area. This area has playground equipment, beach, lake access, and a concrete dock. This is at the southeast end of Chippewa Lake to the outlet. The Village of Gloria Glens would like to use the Phase I annexation. This is the annexation that would require the Medina County Commissioners to approve if the Village of Gloria Glens and Westfield Township agree. The residents are paying dues and would like to be able to continue to use this area and access the lake. This area has been a private beach since 1924. Gloria Glens Village is willing to pay the survey costs. The residual acreage of the 16.4 acres will be non-buildable under the FEMA rules. This is a unique situation. Tim stated that there will have to be a variance for zoning purposes and that the variance fee will be waived because the village is government entity. All trustees stated they did not have a problem with the annexation. Allan Michelson will go forward in getting the paper work in order.

Fiscal Officer asked for a motion to pay the employment taxes from 2003-2005. This topic was discussed at the meeting earlier today with the Assistant Prosecutors Wm. Thorne and Trina DeVaney. Assistant Prosecutor, Wm. Thorne stated the trustees could approve and sign the checks but the fiscal officer should hold the checks until she hears from him.

Tim made a motion to approve and sign the checks to the US Treasury, seconded by Carolyn. Roll call: Jeff, aye; Carolyn, aye; Tim, aye.

Jeff suggested the outstanding 2006 minutes be tabled until the end of the meeting.

ROADS:

Lee asked the trustees if they looked at the schedules for haul roads in the township for the upgrade of I71 and I76 bridges and ramps. Lee pointed out that the roads that are designated will be damaged during this period. Carolyn asked Lee to call the county to have a study done before and after the roads are used. Carolyn also asked Lee to call ODOT about whose responsibility it will be if the roads are damaged.

Jeff asked about Gledhill's bill. Lee stated he has been after Gledhill to come and get the truck and fix all the items on his list. Jeff suggested to Lee that maybe he needs to go to the factory representative. Jeff stated we want to get this bill paid but also wants the truck done right.

Lee reported that he is working with vendors on getting the best price on culvert pipe.

Carolyn made a motion to let Lee order the pipe at the best price that he can get for the projects and have some in stock, seconded by Jeff.

Roll call: Tim, aye; Carolyn, aye; Jeff, aye.

Lee reported he has completed the ditch enclosure at 9779 Daniels Road and the clerk has invoiced the resident. Carolyn brought up that we need a ditch enclosure policy, initiate a complaint form, an inspection form for signs, then prioritize all road projects.

Lee reported he had to clean up shingles that were dumped on Kennard Road today.

PARKS AND CEMETERY:

Tim did not have anything to report.

FIRE:

Martha read the report from Jack, 39 runs for the month of March. Tim announced that the fire truck committee will be traveling to Indianapolis, IN to the Fire Truck Convention.

They will be bringing back information on the proposed fire truck.

Tim suggested they hold discussion on the Fire Chief's contract until next meeting.

ZONING:

Gary reported there is still some waste on the Westfield Terrace property. Gary understands that this property could possibly be sold. Carolyn asked Gary to site the owners of Westfield Terrace (Richard Sommers) for the truck and equipment that is still there. Westfield Terrace must have it cleaned up in 30 days or the township will clean it up and assess the owner.

Carolyn asked that Gary follow up on the Zuber property by writing to the prosecutor that Mr. Zuber has not complied with cleaning up the area. Mr. Zuber needs motivated.

Gary reported that Cloverleaf Schools will be applying for a variance to install larger letters on the west side of the building.

Carolyn asked about the updated zoning map. Jim Likely stated the map needs signatures by the trustees to make it official. Jim will get a map this week for signatures.

Marlene is working on the zoning text to bring it up to date.

Jeff will get the address of the vendor for the sound system so the clerk can complete that part of the process.

The cell tower discussion was postponed.

The trustees agreed that the clerk should prepare a contract for park maintenance for the Village of Westfield Center. For snow removal the snow must exceed 2 inches.

AWARDING OF BIDS:

Road work: Jeff made a motion to give the bid to LYTLE CONSTRUCTION, seconded by Carolyn. Roll call: Jeff, aye; Carolyn, aye; Tim, aye. (Lytle Const. was the only bidder)

Stone Bid: Jeff made a motion to award the bid to Seville Sand, seconded by Tim. Roll call: Jeff, aye; Carolyn, aye; Tim, aye.

Mow Bid: Tim made a motion to award the bid to MDR as the lowest bidders, seconded by Carolyn. Roll call: Tim, aye; Carolyn, aye; Jeff abstained.

Carolyn made a motion to adopt RESOLUTION 2007-04 A RESOLUTION TO IMPLEMENT A LAND REUTILIZATION PROGRAM, seconded by Tim. Roll call: Jeff, aye; Carolyn, aye; Tim, aye.

Carolyn asked Gary if the ODOT staging areas need reviewing? Gary answered they were grandfathered. Carolyn stated, no, they are out of compliance. Carolyn suggested that Gary write and ask Ruhlin, Kokosing and other contractors with staging areas or borrow pits to come in with a site plan.

There was quite a discussion concerning how and who should be attending to giving copies of public records. Carolyn stated there should be policy procedure about public records. The township should convey openness to the public

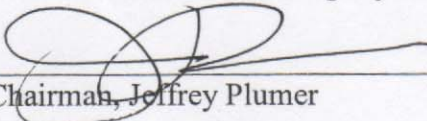
There is a proposed meeting requested by the zoning commission with the Medina Co Planning Commission April 10, 2007 @ 3:00 PM at the Medina County Planning Commission conference room in Medina.

The question "Who can initiate a zoning change?" was asked.

Answer: A resident can by filing an application, the zoning commission or the trustees can initiate a change, then the proper public hearings and studies can be held.

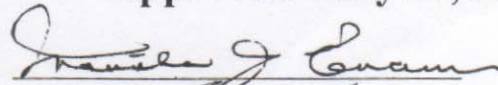
Tim made a motion to pay the bills as listed on the attached document, seconded by Carolyn. Tim, aye; Carolyn, aye; Jeff, aye.


Chairman declared meeting adjourned.


Chairman, Jeffrey Plumer

Trustee, Timothy Kratzer

Approved May 17, 2007


Fiscal Officer/Clerk, Martha Evans


Trustee, Carolyn Sims