

**WESTFIELD TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
MARCH 19, 2007
7:00 PM**

Chairman, Jeff Plumer, opened the meeting by asking those in attendance to stand and Pledge Allegiance to the Flag.

Trustees in attendance: Jeff Plumer, Carolyn Sims, Tim Kratzer

Fiscal officer, Martha Evans in attendance and taking the minutes.

Employees: Jim Likely, Ron Oiler zoning members, Gary Harris, Zoning Inspector.

Residents: Mr & Mrs Broadbridge, Tom Gallatin, Tim Sims, Dennis Delagrange, Rick Blankenburg.

Judge Stephen McIlvaine

Representative from the auditor's office: Mark Goffnet.

Jeff gave the floor to Judge McIlvaine. The judge distributed the Wadsworth Municipal Court's annual financial statement and related that the number of DWI's have decreased. The judge also gave some statistics on how the Alcohol Indigence Fund works and the funding.

Mark Goffnet from the Auditor's Office informed the trustees and audience that the Auditor's Office has a \$500 scholarship available for students at the Career Center. A copy of the application was left to make copies if requested. The application must be returned by April 24, 2007.

Jeff welcomed all those in attendance and asked if anyone had any thing to bring before the board. None.

CLERK'S REPORT

**RESOLUTION 2007-03 A RESOLUTION TO SET PERMANENT
APPROPRIATIONS FOR 2007**

Timothy Kratzer offered the following resolution and moved the adoption of same which was duly seconded by Carolyn Sims.

General Fund	\$ 960,671.61
Motor Vehicle License	\$ 15,270.58
Gasoline Tax	\$ 137,470.22
Road & Bridge	\$ 260,003.76
Cemetery	\$ 9,126.99
Zoning	\$ 11,970.12
Fire Levy	\$ 95,102.72
Permissive Motor Vehicle	\$ 14,791.91
Misc.	\$ 1,249.00
TOTAL	\$1,542,079.32

Roll call: Timothy Kratzer, aye; Jeffrey Plumer, aye; Carolyn Sims, aye.

Martha presented the 2007 Sheriff's Dispatch Contract. All three (3) trustees signed the contract.

Martha found a Canon duplex copier for \$599 less \$250 rebate at Staples. It has been requested that the office have a copier that will be faster and copy 2 sided documents.

Tim moved to allow Martha to purchase the copier, seconded by Jeff.

Roll call: Tim, aye; Jeff, aye; Carolyn, aye.

The fiscal officer notified the Board of Trustees of the delinquent employee withholding taxes and the employer share that is owed to IRS. Taxes \$36,769.84, Penalties of \$17,901.81 and interest \$8,043.06. The periods in discussion: last 2 quarters 2003, last 3 quarters 2004, all 4 quarters 2005. Martha paid all of 2006 January 10, 2007, which the first 3 quarter reports were late and all deposits were late.

Carolyn and Jeff expressed their feelings that the township should not have to pay the interest and penalties and will try to get them abated. Martha gave her opinion that it is unlikely that IRS will abate the interest and penalties but it doesn't hurt to try. Martha has requested a transcript of all payments and when the penalties were imposed. We will make a decision from those transcripts when they are received.

Carolyn stated she was outraged.

MINUTES:

The board decided to table the Sept. 6th, 2006 and Dec. 6th, 2006 minutes until at later date.

Carolyn moved to approve the March 5th, 2007 minutes as amended, seconded by Tim. Roll call: Tim, aye; Jeff, aye; Carolyn, aye.

BIDS: Roads: One bid from Lytle Construction

Stone: 4 bids; Ron Burge, Osborne, Seville Sand, Schemrich Trucking.

Mow: 4 bids: Environmental Enhancement, MDR, Pro Touch Lawn Care, and Aaron Landscape.

Tim made a motion to table all bids so the quotes can be compared, seconded by Jeff.

Roll call: Jeff, aye; Tim, aye; Carolyn, aye.

At this time Jeff made a statement that he will be abstaining from any discussion or vote on the mowing bids because a bidder is a client of his.

Carolyn suggested that the township consider letting the Village of Westfield Center care for the park.

SOUND SYSTEM:

Jeff reported that he has a quote of \$2,538 with a proposal from Warwick Communications. The proposal is about \$1,000 less than Sharon Township's 10 years ago. John is offering to help with the work. There will be a removable microphone at each station and a hand held microphone.

Tim made a motion to allow Jeff to go forward with the purchase of the sound system discussed above, seconded by Carolyn. Roll call: Tim, aye; Carolyn, aye; Jeff, aye.

CELL TOWER SALE:

Jeff explained that Stacey is a representative from Wireless Capital Partners and she would be happy to explain to the board in a meeting what they would offer concerning the unused leases on cell towers. Now they possibly could be offering \$80,538 over 25 years. The township would have some control if another company would want to locate on this tower and the township would still get a portion of the new company.

Jeff will get in touch with Stacey and arrange a meeting so questions could be asked.

The Procedures Manual will be postponed until April 2, 2007.

Jeff brought up the subject of STORAGE OF E-MAILS.

Carolyn volunteered to be in charge of e-mails. She will forward to the relevant party and fax Martha, the fiscal officer, a hard copy to put in a file, seconded by Jeff.

Roll call: Tim, aye; Jeff, aye; Carolyn, aye.

Jim Likely as the question of retention of the documents.

The township will have to develop a policy for retention of e-mails.

Carolyn asked if the lap top was secured in the township building? Ron replied not at this time. He stated he did not want greasy hands to be on the lap top etc.

ZONING:

Gary stated that Katrina DeVaney, Assistant Prosecutor, that nothing could be done with Westfield Terrace until the weeds start to grow again. He understood Westfield Terrace is going into foreclosure, then sheriff's sale. Carolyn asked if the trustees would be interested in the Land Revitalization Plan? Carolyn asked if the board would be interested in have a person come and give more information on the subject. This is free. Jeff suggested possibly that the zoning commission and trustees take a look at the plan.

Carolyn stated she does not want to see the board spend any township money for Northstar until an application is completed with the fee to the zoning inspector for a proposed change.

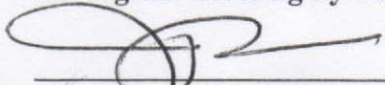
**Tim made a motion to pay the bills, seconded by Jeff (copy is attached).
Roll call: Tim, aye; Jeff, aye; Carolyn, aye.**

The one bill to AFIN Inc.(a collection agency) to collect the last bill for Altel cell phones.
**Carolyn approved to pay the collection fee of (\$9.05) Jeff; no ;Tim, yes. The Afin
collection fee will be paid.**

**Tim moved to go into executive session @ 9:25 pm for personnel discussion, seconded
by Carolyn. Unanimous.**

**Board returned from executive session @ 9:55 pm.
Jeff made a motion to resume the regular meeting, seconded by Carolyn. Unanimous.**

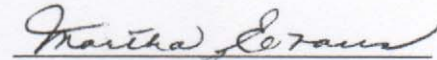
**The chairman announced no decision was made and entertained a motion to adjourn
the regular meeting by Tim, seconded by Carolyn.**




Chairman, Jeffrey Plumer



Trustee, Timothy Kratzer



Fiscal Officer/Clerk, Martha Evans



Trustee, Carolyn Sims