

**WESTFIELD TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING**

FEBRUARY 19, 2007

Chairman, Jeff Plumer opened the meeting at 7:05 pm by asking those in attendance to stand and pledge allegiance to the flag.

**Attendance: Trustees Jeff Plumer and Tim Kratzer. (Carolyn absent)
Other township officials: Martha Evans, Clerk taking the minutes, Jim Likely,
Zoning Commission member, Ron & Marlene Oiler, BZA member and secretary.
Residents: Tom Gallatin, Dennis Delagrang, Mr & Mrs Broadbridge**

Jeff welcomed all and opened the floor for comments. Tom Gallatin was wondering what has taken place with the court case over the airport on Seville Road. Jeff and Tim gave the following points of interest:

- Case was thrown out of court
- No findings on either side
- Airport owner paid for legal fees and can use the field as an airport
- Owner cannot sell lots without giving up some of the air field

CLERK'S REPORT:

Tim moved to secure the bonds for Lee & Marlene at the minimum amount, seconded by Jeff.

Roll call: Tim, aye; Jeff, aye.

An organization called SEEK from Seville asked for a donation to help fund an Easter Egg Hunt each year. Tim related that since the township does not have such an activity, the trustees have donated toward this activity in the past.

Tim made a motion to donate \$50 to SEEK for the Easter Egg Hunt, seconded by Jeff.

Roll call: Tim, aye; Jeff, aye.

Time Warner Cable will be installing high speed cable service in the office area of the township complex Wednesday, Feb. 21, 2007.

The Medina Co. Commissioners has purchased 3 properties in the Bugsville development because of the severe flooding in that area with grant monies. If more grant money is available in the future, there could possibly be more houses that may be bought.

Jeff stated he would be going to the Medina County Health Dept. Annual meeting March 5th, 2007. This is the same evening the trustees have their regular meeting, therefore, he may be a little tardy for the trustees meeting.

Martha asked the trustees if they would support her attending a seminar in Columbus April 3rd & 4th. The two trustees present supported the continuing education.

Tim made a motion to reimburse employees for continuing education, travel to and from location, meals, lodging, parking, and gratuities, seconded by Jeff. Roll call: Tim, aye; Jeff, aye.

Tim made a motion to open the bids for road work, maintenance of the cemetery & complex, and stone March 19, 2007 @ 7:30 pm, seconded by Jeff. Roll call: Tim, aye; Jeff, aye.

The trustees received a letter from Mayor Horwedel stating the Village of Westfield Center was not happy with the maintenance of the park last year. He made proposal to take over the maintenance of the township park circle. The trustees asked Martha to give Bill Thorne a copy of the letter and ask if the township can legally do what was proposed. At this time the trustees agreed to hold the park maintenance bid until they have an answer from Bill Thorne.

The clerk has been holding two invoices for payment since the last meeting. MDR - snow removal in Dec. 06. Jeff had tried to research the snow fall for the two days that was on the invoice but could not get any information. Tim and Jeff agreed to pay the \$100.00 + \$350.00 for the month of January 07.

MEDINA COUNTY TECHNICAL RESCUE TEAM INVOICE. Jack was not present at this meeting, therefore, this invoice was tabled until the next meeting.

Martha presented an invoice of \$1,641.53 from IRS with penalties and interest accrued because of non payment of Federal withholding taxes for the second quarter 2006.

Martha advised the trustees that this is just the beginning of the notices from IRS since 2005 reports and taxes were not paid or filed.

Tim made a motion to pay the IRS invoice because it would be due on the day of the trustees next meeting and would be late if sent after that date, seconded by Jeff. Roll call: Tim, aye; Jeff, aye.

NEW BUSINESS:

MAIL BOX DAMAGE:

Jeff had researched how other entities address the issue of damaged mailboxes. Guilford does not have a policy
County buys a metal box and installs

After some discussion, Jeff suggested the trustees enact a temporary damaged mailbox policy, if the damage is done by the township's employees.

**Jeff made a motion to enact a temporary policy for damaged mailboxes and posts if the damage was done by an employee of Westfield Township as follows:
Westfield Township will provide a class A metal mailbox and post or a check for \$25.00 payable to owner of the box (materials only - NO INSTALLATION),
seconded by Tim. No discussion.
Tim, aye; Jeff, aye.**

Tom Gallatin spoke up that he just goes out and straightens up his mailbox when the snow knocks it over.

Jeff will be attending a Zoning Workshop - March 30th, 2007 8am-4pm at Quaker Square

The Veterans Adm. takes care of providing markers for the veterans.

The letter to Real Living Title Agency concerning future assessments to a lot on Westfield Landing Road. The trustees instructed Martha to write in the comment section of the letter, UNKNOWN AT THIS TIME.

Jeff talked to Stacy from Wireless Capital Partners about buying up cell tower leases. Stacy will be glad to give a presentation to the trustees as a regular meeting. If co-locators would come in there might be a way to get lease money up front. Cell tower owns rights but township stills owns the property.

**Tim made a motion to give permission to Jeff to send a copy of the cell tower lease to Wireless Capital Partners for review, seconded by Jeff.
Roll call: Tim, aye; Jeff, aye.**

Jeff will save Gary Harris' report for the next meeting.

IRS sent the township a notice if the township owes PETERS LANDSCAPE any money, it must be sent to IRS.

Jeff still unable to contact the person from Sharon Center concerning the audio recording.

We received a letter from the State Dept. Of Health - Rules for the smoking ban in the state of Ohio are not in place but should be by June 7th, 2007. The buildings must be marked at each entrance with a NO SMOKING sign or the international logo.

Jeff read a letter from Anthem notifying the township employees that back up data was stolen from their safe and could possibly have data that contained social security numbers. Martha is to send a letter to Lee.

Feb.20th, 2007 the county auditor will giving a demo of the software that is available at the county to look at property with a 3 dimensional view.

Bruce Broadbridge made some copies of deeds showing easements or lack of for Carolyn.

Jeff asked Jim Likely if he thought the zoning commission needs to hire Northstar Planning to look at the Lake Rd. corridor and Greenwich Road east.

Jim stated we (the zoning commission) haven't even started to address Mark's comments on the Lake Road corridor - that was back in 2002. We should look at what we have before we ask for more.

Jim (township representative to Fire Committee) met with Martha to understand the Fire Levy Budget. He reported he can see the expected expenditures will need more levy income. Tim said the township needs more estimates for a building addition and the new vehicle. The township was not looking to do anything about the levy until the November ballot.

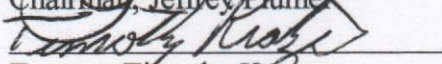
Tim's concern about addition to fire house is easement issues on the lot in the village
If a vehicle is a necessity - a building is the first necessity.

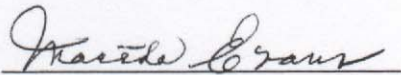
Tim made a motion to pay the bills, seconded by Jeff.

Roll call: Tim, aye; Jeff, aye.

Meeting adjourned.


Chairman, Jeffrey Plumer


Trustee, Timothy Kratzer


Clerk, Martha Evans