

WESTFIELD TOWNSHIP

OCTOBER 10, 2006 MINUTES

BOARD OF TRUSTEE'S

RECORDS OF PROCEEDINGS  
MINUTES OF THE WESTFIELD TOWNSHIP BOARD OF TRUSTEE'S  
SPECIAL MEETING HELD: OCTOBER 10, 2006 @ 1:00 P.M.

Trustee Chairman Tim Kratzer called the meeting to order at 1:00 p.m. All trustees were present: Tim Kratzer, Carolyn Sims and Jeff Plumer. Marlene Oiler was acting as secretary pro tem for this meeting.

The main focus of this special meeting is to open bids as advertised for a truck and for snow removal equipment. Others present for the opening of the bids included: Road Maintenance Lee Evans; Brian Beury (Gledhill Road Machinery Co., Galion); Brian Newell and Collin Schifer (Newell Equipment Inc., Galion). The bids were opened.

One truck bid was received from Try Auto Sales Corp., 16891 Brookpark Road, Cleveland, Ohio 44142 with a bid price of \$78,000 for a 2005 Peterbilt Truck, Model 335, tri-axle dump with all specs meeting the township specifications.

There were two bids for snow removal equipment:

- (1) Newell Equipment, Inc., P.O. Box 123, Galion, Ohio 44833 with a bid price of \$38,738 for the equipment. They are asking for an amendment from 30 days to 60 days for delivery; everything else meets the township specifications.
- (2) The Gledhill Road Machinery Co., P.O. Box 567, Galion, Ohio 44833 with a bid price of \$36,721 for the equipment. They are also asking for an exception to the delivery period from 30 days to 60 days; everything else meets the township specifications.

After review and discussion of the bids, Trustee Kratzer moved to accept the truck bid from Try Auto Sales Corp. for \$78,000. Trustee Sims seconded the motion.

Roll Call Vote:	Jeffrey Plumer	- yes
	Carolyn Sims	- yes
	Tim Kratzer	- yes

MOTION PASSED.

Trustee Kratzer moved to accept the bid for snow removal equipment from The Gledhill Road Machinery Co. for \$36,721. Trustee Sims seconded the motion.

Roll Call Vote:	Jeffrey Plumer	- yes
	Carolyn Sims	- yes
	Tim Kratzer	- yes

MOTION PASSED.

Trustee Plumer will check into getting signs for the doors of the new truck.

The trustees discussed the new platform/bench that Jim Likley and Gary Harris had built and decided that using commercial grade carpet squares might be a better alternative than regular carpeting for the platform covering.

Trustee Sims indicated she would like to move forward with having a secretary to the trustees and following the policy & procedure manual would mean advertising for the position. Trustee Plumer and Trustee Kratzer discussed that they didn't think such an additional position was necessary at this time since the current zoning secretary/clerk's assistant could handle any items instead of having another person with another title and they also had doubts whether such a position will provide a substantial benefit to the township. The discussion ended with no further action being taken.

The next topic of discussion related to the letter dated August 10, 2006, from the Medina County Prosecutor's office pertaining to cemeteries. This letter was in response to an inquiry about the East Westfield Township Cemetery (Old Leroy) and the Westfield Center Cemetery (New Leroy) and the ownership/maintenance of cemeteries. According to this opinion letter from Assistant Prosecutor Katharina E. Devanney, neither the East Westfield Township Cemetery nor the Westfield Center Cemetery belong to the township (regardless of a paper deed) as both cemeteries are now located within the Village of Westfield Center and by operation of law they are owned by the Village. The background of this issue is that the Village has been maintaining the Westfield Center Cemetery while the Township has been maintaining the East Westfield Township Cemetery for many years. After discussion the consensus was that Trustee Kratzer (as Board Chairman) would contact the Village Mayor and informally tell him a letter from legal counsel will be forthcoming about the ownership of both cemeteries. Trustee Kratzer will also contact Assistant Prosecutor Bill Thorne and ask him to write a letter on behalf of the township to the Village Mayor advising that the township is turning over the control and maintenance of those cemeteries officially to them.

The review and discussion of trustees' minutes then took place.

June 21, 2006, minutes – on page 2 under Roads - the work on the trees was done “before the storm” not after the storm. Trustee Plumer moved to approve the minutes as corrected. Trustee Kratzer seconded the motion. All trustees voted in favor.

June 27, 2006, minutes – Trustee Sims indicated they were light in content; she will provide the clerk with the list of invitees with affiliation, which list will be attached to the minutes. Trustee Kratzer moved to approve the minutes as corrected. Trustee Sims seconded the motion. All trustees voted in favor.

July 5, 2006, minutes of public hearing – Trustee Kratzer moved to approve the minutes. Trustee Plumer seconded the motion. All trustees voted in favor.

July 5, 2006, regular meeting minutes – Trustee Sims indicated they were light in content; she will provide the clerk with her suggestions of what should be added. These minutes were TABLED.

July 19, 2006, minutes – Trustee Sims indicated they were light in content; she will provide the clerk with her suggestions of what should be added under Cemeteries & Park. Under Roads, second to last paragraph, strike the last sentence about the letter to Riccardi. These minutes were TABLED.

August 2, 2006, minutes of public hearing - Add the topic of the hearing to the heading and attach the document. Trustee Plumer moved to approve the minutes as corrected. Trustee Kratzer seconded the motion. All trustees voted in favor.

August 2, 2006, regular meeting minutes– Attach the letter that was written as referred to under Roads. Trustee Sims had suggestions to add under Zoning and she will provide the clerk with her suggestions. These minutes were TABLED.

August 11, 2006, minutes – After discussion, Trustee Kratzer moved to approve the minutes. Trustee Plumer seconded the motion. Roll Call Vote: Plumer – yes; Kratzer – yes; Sims – no.

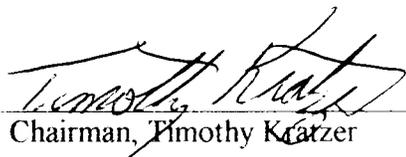
August 16, 2006, minutes – Attach the memo dated September 22, 2006, from Marlene Oiler, Zoning Secretary/Clerk’s Assistant, to Chief Assistant Prosecutor Thorne pertaining to Westfield Terrace. Trustee Plumer moved to approve the minutes as corrected by adding said attachment. Trustee Sims seconded the motion. All trustees voted in favor.

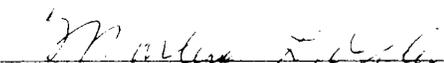
September 6, 2006, minutes – Not received yet.

September 20, 2006, minutes; October 3, 2006, public hearing minutes; and October 4, 2006, minutes – Need more time to review.

There was brief discussion about cable TV and the irregularities of service areas in the township.

Trustee Plumer made a motion to adjourn, duly seconded by Trustee Sims. All trustees voted in favor. Meeting adjourned at 3:00 p.m.

x   
Chairman, Timothy Kratzer

x   
Marlene L. Oiler  
Secretary pro tem