

WESTFIELD FIRE ADVISORY BOARD

August 25, 2011

7:00 pm

Chair, Pat Edington opened the meeting with the Pledge of Allegiance to the Flag.

Members present: Pat Edington, Ron Oiler, Heather Sturdevant, and Terry Bittner. Also in attendance: Chief Fletcher, Fiscal Officer Martha Evans, James Likley township trustee, several Westfield Fire/EMS volunteers, Westfield Fire Explorer group, Cloverleaf Health teacher, Coach Cullen, CPR instructor, Kim Craig and Dave Kollar (recipient of COURAGE TO ACT AWARD), his parent and grandparents and Gayle Foster, newspaper reporter.

**COURAGE TO ACT AWARD** was presented to Dave Kollar by Chief Fletcher for stepping up to administer CPR to an accident victim at Chippewa Lake. Dave learned CPA while in Health Class as Cloverleaf High School with Westfield Fire and Rescue teaching the procedure. Chief Fletcher commended Dave for his efforts as well as his parents and grandparents for supporting and nurturing this young man to be willing to step up in time of need. Teachers, volunteers and others commended Dave for his act of courage.

Minutes June 23, 2011 – **Terry made a motion to approve the minutes as corrected, seconded by Heather. Unanimous**

Martha presented the budget to date (copy is attached). It was noted that the Westfield Twp. Trustees increased the budget by \$16,500 because of increased EMS billing revenue that has been collected.

FIRE CHIEF REPORT

Chief Fletcher reporting:

- The Chief and Assistant Chief are looking at some demo's of software that possibly could be more user friendly and provide the necessary reporting.
- Standard Operating Guidelines has been returned from the Township Legal Counsel, Bill Thorne with a few changes
- Compressed Natural Gas fueling station will be installed at the Pilot Truck Stop with some stipulations that must be met prior to acquiring a final building permit
- MVA Billing- Trustees passed a resolution for MVA billing. The contract with the Cost Recovery Corp. is being reviewed by the County Prosecutor's Office for approval
- Lodi/Harrisville Twp. EMS proposal: Ron Oiler is trying to get a meeting set up and will notify each one of the time, date, and place.
- Promotions should be announced next week. There may be a change in our promotional structure. The assessment procedure was found to be fair
- 2010-2011 reimbursement grant of \$5,950 has been received and in its separate fund
- FEMA grant has been submitted with due date of Sept 1st
- There has been 30 runs to date for the month of August

