

DRAFT

WESTFIELD FIRE COMMITTEE

October 28, 2010

7:00 pm

Chairman Rick Robbs opened the meeting by asking those in attendance to stand and Pledge Allegiance to the Flag.

Members present: Pat Edington, Ron Oiler, Rick Robbs, Heather Sturdevant.

Attendance: Kevin Rych, Mark Williams, Daniel Grabowski, Karen Martin and Martha Evans.

CLAM BAKE REPORT

Kevin Rych reported it was a very successful event in spite of a long a trying week. Net profit: \$3,200 and served 230 meals. A generous donation of \$500 was given for 4 meals.

MINUTES

Pat moved to accept the minutes as presented, seconded by Ron. Unanimous

PAYMENT OF THE BILLS

Bills in the amount of \$3,899.76 were presented. The report also shows credits and items that were purchased and to be paid from the 2009 Purchase Order (add-ons for the new truck).

Heather moved to pay the bills, seconded by Pat. Unanimous

A letter from Westfield Group was given to Rick commending Westfield Fire & Rescue for their expedient and professional response to an incident at their facility.

CHIEF FLETCHER'S REPORT (A copy of report is attached to minutes)

Fire reports are current with the state. Runs have increased. Students from grades K-6 are eligible to participate in the State Fire Marshall's annual poster contest. Training involved tours through Westfield Companies buildings.

The volunteers are working to update the fluorescent light bulbs in the station because of the new mandates concerning mercury bulbs that will be in place by 2012.

Truck #162 is in need of two (2) front tires. A quote from Kauffman Tire for two (2) new front tires on truck #162 in the amount of \$1,169.42 was presented. All agreed that each entity would take this recommendation back to their respective entities for approval.

Rick reported that the fire contract has been given to Bill Thorne. Rick noted 2 items need further discussion:

- Leave fire committee in tact
- Separation of equipment is the real stickler regarding the terminating party.

The Chief continues to review the SOG's and will add and make corrections based on acceptance of fire department practices.

SALE OF THE 1985 TRUCK #164

The Chief Fletcher and Kevin Rych recommended keeping the truck over the winter and decide next spring. The following reasons were given:

- ⊕ During the grass fire in Lodi this fall the truck performed very well. It is the only vehicle that the department has that is a 4 wheel -drive.
- ⊕ It could be used this winter to go before the squad or fire trucks to provide a path if the snow is too deep. It could also provide a way to get nurses and doctors to the hospital. It could help to get to some of the remote and very long driveways.

A discussion about where to house the vehicle: It was suggested to put some gravel along the north side of the building, cover it and have a heater to keep it warm during the very cold temperatures.

After a short discussion, all agreed that the truck has its place in the department and will wait until spring to make a decision.

First response vehicle was discussed. The village will be possibly getting a new cruiser in 2012. Chief Fletcher has kept a log of the mileage for department since he was employed here and has asked to be reimbursed. Ron stated that will be a topic of discussion at the next trustees meeting.

Ron made a motion to reimburse Chief Fletcher for mileage in the performance of his duties as fire chief until such time a command vehicle is purchased, seconded by Pat. Unanimous

NEW BUSINESS

Chief Fletcher presented an outline of his staffing proposal. A copy is attached. The chief will be providing education and assess individuals for the other positions.

Chief Fletcher presented Mark Williams with the honor of being Assistant Chief. All agreed this was an excellent choice as Mark has proved himself when stepping up to the plate by serving the department as interim chief during a difficult period when the department did not have leadership.

A budget and plans for the coming year is being addressed. Martha gave a spreadsheet with some of the known budget facts to help with creating a workable budget. The township's tax revenue + \$40,000 additional revenue from EMS billing gave a budget of \$201,500. Martha projects there will be a carryover from this years' budget which is not known until Dec. 31, 2010 which will add to the 2011 budget.

NEW ROOF FOR STATION

Area 1 (flat roof)

Area 2 (front shingled area)

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|---------------------|-----------------|-----------------|-------|----------|
| ▪ Chippewa Roofing: | Area 1 \$ 8,800 | Area 2 \$10,000 | Total | \$18,800 |
| ▪ Buxton Roofing : | Area 1 \$15,820 | Area 2 \$11,740 | Total | \$27,560 |

All agreed that Chippewa Roofing would be recommended to the village and township for approval. Next two (2) meetings will be December 2, 2010 at 7:00 pm and December 23, 2010.

No further business, a motion by Pat to adjourn, seconded by Ron. Unanimous